



June 26, 2024

Governing Board Communication

Agenda Item B-4

TO: MERA Governing Board

FROM: Heather Plamondon, Executive Officer

SUBJECT: Review and Approve Proposal for New MERA Website and Hosting Services

Recommended Action:

Authorize the Executive Officer to enter a service agreement with Polygons Media to refresh the MERAONLINE.org Website and provide hosting and update services.

Background:

MERA has been working with Marinfo, LLC for several years to host and maintain the MERAONLINE.org Website. Staff was notified earlier this month that the proprietor will be closing her business and will no longer be able to support the website.

Staff contacted a similar JPA in Marin County to get a referral to their web service provider and was introduced to Polygons Media. They are a local business and have provided a proposal to re-design and modernize the MERA web presence and also set it up on a platform that will be easily managed by the Executive Officer or admin support.

The primary function of the MERA website is to provide public information, notifications, meeting schedules and document storage and access for MERA Members and the Public.

Fiscal Impact:

MERA has a \$10,000 annual budget for website management and maintenance that is sufficient for the service contract on-going. The proposal for the effort to revise the current site will be paid for from the Professional Services Account that is tracking under budget this year due to recent staffing changes. Fund 70030 Acct 6010.