



A. Executive Officer’s Report

1. Review and Approve Service Agreement with NBS for Administrations of the Measure A Tax Collection (Plamondon – Action)

Heather Plamondon reviewed the proposed contract from NBS, recalling details from the previous discussion on this topic during the February meeting regarding its increased cost and scope. Heather was directed at the time to do additional research on the services proposed in the agreement to better determine a course of action. Her research, as well as discussions with other agencies similar in size and purpose to MERA, concluded that the proposed services are generally regarded as beneficial. MERA staff recommends approving the agreement.

**MOTION:** M/S/C (Hilliard/Cusimano) to approve items A1 Service Agreement with NBS for Administrations of the Measure A Tax Collection. **Roll call vote** Ayes: All, Noes: None, Abstain: None

2. Review and Approve Final Change Order and Close Out of Fidato Construction Bid Package #3 (Wolfback, Mill Valley Water Tank, Skyview, and Tomales) (Plamondon – Action)

Heather Plamondon reviewed the final change order and close out of Fidato construction bid package #3 sites, which include Wolfback Ridge, Mill Valley Water Tank, Skyview Terrace, and Tomales. The original award of the contract was \$3,612,000 with a contingency of \$541,800. The document included in the staff report notes the various change orders to-date, ending with the final item for \$115,429.42 to close out these sites.

**MOTION:** M/S/C (Cusimano/Gaffney) to approve items A2 Final Change Order and Close Out of Fidato Construction Bid Package #3 **Roll call vote** Ayes: All, Noes: None, Abstain: None

B. Open Time for Items Not on Agenda – None

C. Adjournment

The special meeting was adjourned at 4:22 PM

Recording can be accessed on the Agendas and Minutes Page at: <http://www.meraonline.org>

Respectfully submitted by:

---

Heather Plamondon  
MERA Executive Officer