



MARIN EMERGENCY RADIO AUTHORITY
 c/o Town of Corte Madera
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Governing Board
Minutes of May 8, 2024 Special Meeting

Call to Order and Introductions

The teleconferenced Special meeting was called to order by President Pearce on May 8, 2024, at 4:09 p.m. Lorena Barrera called roll.

Governing Board Members

Agency	Representative	Present	Absent	Late Arrival
Town of Corte Madera	R.J. Suokko (Alternate)	X		
Town of Fairfax	Chance Cutrano (Alternate)		X	
City of Larkspur	Shannon O'Hare	X		
City of Mill Valley	Todd Cusimano	X		
City of Novato	Susan Wernick		X	
Town of Ross	Tom Gaffney	X		
City of San Rafael	Glenn McElderry (Alternate #1)	X		
County of Marin	Dan Eilerman	X		
City of Sausalito	Brandon Rodgers (Alternate #2)	X		
Bolinas Fire Protection District	Isaac Taylor (Alternate #1) (Via Zoom)	X		
Inverness Public Utility District	Jim Fox (Via Zoom)	X		
Kentfield Fire Protection District	Mark Pomi and Ron Naso (Alternate)	X		
Marin Water District	Don Wick (Alternate)	X		
Novato Fire Protection District	Michael Hadfield (Alternate)	X		
Southern Marin Fire Protection District	Cathryn Hilliard	X		
Stinson Beach Fire Protection District	Jesse Peri (Via Zoom)	X		
Tiburon Fire Protection District	Richard Pearce	X		
Central Marin Police Authority	Michael Norton		X	
Town of San Anselmo	Steve Burdo		X	
City of Belvedere	Jason Wu		X	
Town of Tiburon	Jarrod Yee		X	
Marin Community College District	Martin Langeveld	X		
Marin Transit	Mohamed Osman (Alternate)	X		
Marinwood Community Services District	Eric Dreikosen		X	
Ross Valley Fire Department	Tim Grasser		X	

Staff Present: MERA Executive Officer Heather Plamondon
 MERA General Counsel Trisha Ortiz
 MERA Operations Officer Todd Williams
 Recording Secretary Lorena Barrera

Guests Present: Federal Engineering David Mortimer

A. Executive Officer's Report

1. Review and Approve Service Agreement with NBS for Administrations of the Measure A Tax Collection (Plamondon – Action)

Heather Plamondon reviewed the proposed contract from NBS, recalling details from the previous discussion on this topic during the February meeting regarding its increased cost and scope. Heather was directed at the time to do additional research on the services proposed in the agreement to better determine a course of action. Her research, as well as discussions with other agencies similar in size and purpose to MERA, concluded that the proposed services are generally regarded as beneficial. MERA staff recommends approving the agreement.

MOTION: M/S/C (Hilliard/Cusimano) to approve items A1 Service Agreement with NBS for Administrations of the Measure A Tax Collection. **Roll call vote** Ayes: All, Noes: None, Abstain: None

2. Review and Approve Final Change Order and Close Out of Fidato Construction Bid Package #3 (Wolfback, Mill Valley Water Tank, Skyview, and Tomales) (Plamondon – Action)

Heather Plamondon reviewed the final change order and close out of Fidato construction bid package #3 sites, which include Wolfback Ridge, Mill Valley Water Tank, Skyview Terrace, and Tomales. The original award of the contract was \$3,612,000 with a contingency of \$541,800. The document included in the staff report notes the various change orders to-date, ending with the final item for \$115,429.42 to close out these sites.

MOTION: M/S/C (Cusimano/Gaffney) to approve items A2 Final Change Order and Close Out of Fidato Construction Bid Package #3 **Roll call vote** Ayes: All, Noes: None, Abstain: None

B. Open Time for Items Not on Agenda – None

C. Adjournment

The special meeting was adjourned at 4:22 PM

Recording can be accessed on the Agendas and Minutes Page at: <http://www.meraonline.org>