



May 8, 2024
Agenda Item B-8

Governing Board Communication

TO: MERA Finance Committee
FROM: Heather Plamondon, Executive Officer
SUBJECT: Resolution to Adopt the MERA Operating Budget for FY 2024-25 and Agency Contributions

Recommended Action:

Adopt the Resolution 2024-03 to approve the MERA FY 24-25 Operating Budget and Member Contributions.

Background:

Staff presented the Proposed FY24-25 MERA Operating Budget as well as Agency Contributions at the Meeting on March 27, 2024. There were no changes requested or made since the proposed documents were approved.

Fiscal Impact:

Proposed Fund 30 Operating Budget

- The overall budget increase proposed for FY 24-25 is 2.78%
- The RGS bill rates have been maintained and are locked in through the contract period of June 2025
- The County System Maintenance Parts, Materials, and Repairs line item has been decreased because Gen One will be decommissioned, we will maintain this line item for misc. site costs associated with the decommissioning effort and other site maintenance costs.
- The County of Marin Service Contracts have been increased by 3.4%
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Leases and Utilities

FY24-25 will require funding of both Gen One and Next Gen Sites and Utilities for roughly 6 months, with the system transition being scheduled for October 2024, we will endeavor to decommission the sites as soon as practical once the transition to the new system takes place, but a schedule has not been set yet.

- American Tower- Burdell Mountain is a Gen One Site and will be vacated after the Next Gen System Go live. This will reduce both the lease budget and the utility budget.
- Incline Partners-Bayhill Road is a Gen One Site and will be vacated after the Next Gen System Go live. This will reduce both the lease budget and the utility budget.
- Forbes Reservoir has no fiscal impact for leases but will be removed from the utility budget.

- The lease agreement with MMWD for use of the Mill Valley Water Tank Site provides for an Operating Costs offset to be captured as the lease cost.
- PG&E has now been calculated for each site and accounted for in the PG&E Budget, to include an anticipated increase based on the most recent actual bills.

Total Member Contribution

- This is intended to show what each Member will be expected to pay for Operating, and Replacement.
- The amount paid by MMWD will actually be \$1775, the Operating offset will be deducted from their invoice.
- Invoices will be reconciled and sent to the appropriate Authorities, costs are reflected in the Lando Formula here for cost only.

Attachments:

FY24-25 Budget as described above.

Attachment D: Budget Resolution