



MARIN EMERGENCY RADIO AUTHORITY
 c/o Town of Corte Madera
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Governing Board
Minutes of April 27, 2022 Regular Meeting

Call to Order and Introductions

The teleconferenced regular meeting was called to order by President Pearce on April 27, 2022, at 3:32 p.m. Lorena Barrera called roll.

Governing Board Members

Agency	Representative	Present	Absent	Late Arrival
Town of Corte Madera	RJ Suokko (Alternate)	X		
Town of Fairfax	Chance Cutrano (Alternate)	X		
City of Larkspur	Dan Schwarz	X		
City of Mill Valley	Jacqueline Graf (Alternate)	X		
City of Novato	Susan Wernick	X		
Town of Ross	Tom Gaffney	X		
City of San Rafael	David Spiller	X		
County of Marin	Dan Eilerman (Alternate)	X		
City of Sausalito	Bill Fraass	X		
Bolinas Fire Protection District	George Krakauer	X		
Inverness Public Utility District	Jim Fox	X		
Kentfield Fire Protection District	Mark Pomi and Ron Naso	X		
Marin Water District	Don Wick	X		
Novato Fire Protection District	L. J. Silverman & Michael Hadfield	X		
Southern Marin Fire Protection District	Cathryn Hilliard	X		
Stinson Beach Fire Protection District	Jesse Peri	X		
Tiburon Fire Protection District	Richard Pearce		X	
Central Marin Police Authority	Michael Norton	X		
Town of San Anselmo	Steve Burdo		X	
City of Belvedere	Jason Wu		X	
Town of Tiburon	Ryan Monaghan		X	
Marin Community College District	Martin Langeveld		X	
Marin Transit	Mohamed Osman (Alternate)	X		
Marinwood Community Services District	Eric Dreikosen	X		
Ross Valley Fire Department	Tim Grasser		X	

Staff Present:

MERA Interim Executive Officer	Mary Morris-Mayorga
MERA General Counsel	Trisha Ortiz
MERA Deputy Executive Officer, Next Gen Project	Dave Jeffries
MERA Operations Officer	Todd Williams
MERA Administrative Assistant	Maura Griffin
Recording Secretary	Lorena Barrera

Guests Present:

Federal Engineering	David Mortimer
AECOM	Bruce Bagnoli & Jonathan Sprague

A. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Governing Board or the public requests that a separate action be taken on a specific item.

1. Approve Minutes from March 23, 2022 Governing Board Regular Meeting
2. Receive and File Report No 124 on Strategic Plan Implementation
3. Adopt Resolution 2022-04 Reconsidering the Circumstances of the COVID-19 State of Emergency and Making Findings in Connection Therewith to Authorize Public Meetings To Be Held Via Teleconferencing Pursuant To Government Code Section 54953(e)

MOTION: M/S/C (Gaffney/Eilerman) to approve Consent Calendar Items 1 through 3. **Roll call vote** Ayes: All, Noes: None, Abstain: None

B. Executive Officer's Report

1. Receive Report No 99 on Next Gen System Project

Dave Jeffries reviewed his report as included in the packet. He highlighted the review of change orders and whether they created the need to rebid, which they do not in this case and the response is included in his report. Member Gaffney inquired about the construction and Mr. Jeffries responded that even with change orders, bid packages are close to the target budget so far.

2. Approve Contract Modification 01 with 4Leaf

Mr. Jeffries mentioned the initial agreement with 4Leaf construction was for the first nine sites and the modifications now are to cover the final nine sites where more effort is needed.

MOTION: M/S/C (Cutrano/Wick) to approve Contract Modification 01 with 4Leaf. **Roll call vote** Ayes: All, Noes: None, Abstain: None

3. Other Information Items - **None**

C. Operations Reports

1. Receive MERA System Operations Update – March (Discussion)

Todd Williams gave an update on the minor issues they ran into that have been fixed. He shared annual report data and analytics, concluding that network is performing well. The only concerns are the obsolete equipment and the need for dwindling spares, especially for T1 line.

2. Other Information Items - **None**

D. Open Time for Items Not on Agenda

Member Hilliard commended Todd's report and then asked whether there was a monthly Board summary. Ms. Morris-Mayorga responded that they will bring this to the 5/11 meeting. Member Hilliard asked Mr. Jeffries for status of the Motorola schedule; he responded that changes are mostly reviewed, but will likely not be ready for 5/11 meeting and June instead. She referenced Mr. Williams report and that there seemed to be urgency and asked what could be done to accommodate. Mr. Jeffries said there was little flexibility due to other challenges as detailed in his report. Member Hilliard stated that putting away contingency money for the next generation would be difficult to approve given current project statuses.

President Pearce brought up grant money for infrastructure as a possibility for this and Member Eilerman said he will keep his eye out for grant money opportunities.

E. Adjournment

The meeting was adjourned at 4:06PM.

Meeting recording can be located using this link:

<https://www.youtube.com/watch?v=mfY1L-EEN7k>

Respectfully submitted by:

Mary A. Morris-Mayorga
MERA Interim Executive Officer and Secretary