



MARIN EMERGENCY RADIO AUTHORITY
 c/o Town of Corte Madera
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Governing Board Minutes of March 23, 2022 Regular Meeting

Call to Order and Introductions

The teleconferenced regular meeting was called to order by President Pearce on March 23, 2022, at 3:31 p.m. Lorena Barrera called roll.

Governing Board Members

Agency	Representative	Present	Absent	Late Arrival
Town of Corte Madera	Todd Cusimano	X		
Town of Fairfax	Rico Tabaranza and Chance Cutrano (Alternate)	X		
City of Larkspur	Dan Schwarz	X		3:40pm
City of Mill Valley	Jacqueline Graf (Alternate)	X		3:35pm
City of Novato	Susan Wernick	X		Abstained from minutes
Town of Ross	Tom Gaffney	X		
City of San Rafael	David Spiller	X		
County of Marin	Dan Eilerman (Alternate)	X		
City of Sausalito	Bill Fraas		X	
Bolinas Fire Protection District	George Krakauer		X	
Inverness Public Utility District	Jim Fox	X		
Kentfield Fire Protection District	Mark Pomi and Ron Naso	X		
Marin Municipal Water District	Don Wick	X		
Novato Fire Protection District	L. J. Silverman	X		
Southern Marin Fire Protection District	Cathryn Hilliard	X		
Stinson Beach Fire Protection District	Jesse Peri	X		
Tiburon Fire Protection District	Richard Pearce		X	
Central Marin Police Authority	Michael Norton		X	
Town of San Anselmo	Steve Burdo		X	
City of Belvedere	Jason Wu	X		
Town of Tiburon	Ryan Monaghan	X		3:34pm
Marin Community College District	Martin Langeveld		X	
Marin Transit	Nancy Whelan and Mohammed Osman (Alternate)	X		
Marinwood Community Services District	Eric Dreikosen		X	
Ross Valley Fire Department	Tim Grasser		X	

Staff Present:

MERA Interim Executive Officer
 MERA General Counsel
 MERA Deputy Executive Officer, Next Gen Project
 MERA Operations Officer
 MERA Administrative Assistant
 Recording Secretary

Mary Morris-Mayorga
 Trisha Ortiz
 Dave Jeffries
 Todd Williams
 Maura Griffin
 Lorena Barrera

Guests Present:

Federal Engineering

David Mortimer

A. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Governing Board or the public requests that a separate action be taken on a specific item.

1. Approve Minutes from February 23, 2022 Governing Board Regular Meeting
2. Receive and File Report No 123 on Strategic Plan Implementation
3. Receive Proposed Preliminary Fiscal Year 2022-2023 MERA Operating Budget and Member Agency Contributions Schedule
4. Adopt Resolution 2022-03 Reconsidering the Circumstances of the COVID-19 State of Emergency and Making Findings in Connection Therewith to Authorize Public Meetings To Be Held Via Teleconferencing Pursuant To Government Code Section 54953(e)

MOTION: M/S/C (Cutrano/Gaffney) to approve Consent Calendar Items 1 through 4. **Roll call vote** Ayes: All, Noes: None, Abstain: Wernick (Item 1)

B. Executive Officer's Report

1. Receive Report No 98 on Next Gen System Project

Dave Jeffries reviewed this report as included in the packet, noting the most recent schedule update has been sent to Motorola and is expected back in a week or so. The team will then look for opportunities to shrink the schedule with the plan going forward to provide monthly updates on the schedule. Member Hilliard inquired about the project schedule and Mr. Jeffries responded on the progress including time estimate for completion.

2. Consider Approval of Proposed Fidato Contract Change Order #4 for Bid Package #1 - Mt. Barnabe

Mr. Jeffries reviewed this report as included in the packet and anticipates this will be the last for bid package #1. Member Cutrano noted that the original bid was approximately half of what it is today, confirming this is a collection of projects done by a different firm and underestimated. Mr. Jeffries reviewed the change in design firms which caused the need for change orders. Member Hilliard stated that on projects change orders above a certain amount may require the project to be rebid and inquired as to whether the Public Contract Code has been reviewed for these change orders. Mr. Jeffries responded that staff will follow-up on this item to report back.

MOTION: M/S/C (Eilerman/Monaghan) to Approve Fidato Contract Change Order #4 for Bid Package #1 - Mt. Barnabe. **Roll call vote** Ayes: All, Noes: None, Abstain: None

3. Consider Approval of Proposed Fidato Contract Change Order #5 for Bid Package #1A - Dollar Hill

Mr. Jeffries reviewed this item as included in the packet. Member Gaffney inquired on the status of the unallocated contingency remaining and Ms. Morris-Mayorga responded with the amount which is approximately \$600,000.

MOTION: M/S/C (Spiller/Cutrano) to Approve Contract Fidato Contract Change Order #5 for Bid Package #1A - Dollar Hill. **Roll call vote** Ayes: All, Noes: None, Abstain: None

4. Other Information Items

Vice President Cusimano thanked Ms. Morris-Mayorga for distribution of the budget with member contributions schedule and directed members to contact her in the event they have question.

C. Operations Reports

1. Receive MERA System Operations Update – February

Todd Williams reported on this item as included in the agenda packet, providing staff updates for a retirement and new hire.

2. Other Information Items – *none*

D. Open Time for Items Not on Agenda

Vice President Cusimano commended staff for the progress on sites.

E. Adjournment

The meeting was adjourned at 4:03pm

Meeting recording can be located using this link:
<https://www.youtube.com/watch?v=2dw2hZ5fLV4>

Respectfully submitted by:

Mary A. Morris-Mayorga
MERA Interim Executive Officer and Secretary