



MARIN EMERGENCY RADIO AUTHORITY
 c/o Town of Corte Madera
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Governing Board
Minutes of February 23, 2022 Regular Meeting

Call to Order and Introductions

The teleconferenced regular meeting was called to order by President Pearce on February 23, 2022, at 3:30 p.m. Lorena Barrera called roll.

Governing Board Members

Agency	Representative	Present	Absent	Late Arrival
Town of Corte Madera	RJ Suokko (Alternate)	X		
Town of Fairfax	Chance Cutrano (Alternate)	X		
City of Larkspur	Dan Schwarz		X	
City of Mill Valley	Jacqueline Graf (Alternate)	X		
City of Novato	Amy Peele		X	
Town of Ross	Tom Gaffney		X	
City of San Rafael	David Spiller	X		
County of Marin	Dan Eilerman (Alternate)	X		
City of Sausalito	Bill Fraas		X	
Bolinas Fire Protection District	George Krakauer	X		
Inverness Public Utility District	Jim Fox and Shelley Redding (Alternate)	X		
Kentfield Fire Protection District	Mark Pomi and Ron Naso	X		
Marin Municipal Water District	Don Wick		X	
Novato Fire Protection District	L. J. Silverman	X		
Southern Marin Fire Protection District	Cathryn Hilliard	X		
Stinson Beach Fire Protection District	Jesse Peri	X		
Tiburon Fire Protection District	Richard Pearce	X		
Central Marin Police Authority	Michael Norton	X		
Town of San Anselmo	Steve Burdo	X		
City of Belvedere	Jason Wu	X		
Town of Tiburon	Ryan Monaghan	X		
Marin Community College District	Martin Langeveld		X	
Marin Transit	Mohammed Osman (Alternate)	X		
Marinwood Community Services District	Eric Dreikosen	X		
Ross Valley Fire Department	Tim Grasser		X	

Staff Present:

MERA Interim Executive Officer	Mary Morris-Mayorga
MERA General Counsel	Trisha Ortiz
MERA Deputy Executive Officer, Next Gen Project	Dave Jeffries
MERA Operations Officer	Todd Williams
MERA Administrative Assistant	Maura Griffin
Recording Secretary	Lorena Barrera

Guests Present:

Federal Engineering	David Mortimer
AECOM	Bruce Bagnoli and Jonathan Sprague

A. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Governing Board or the public requests that a separate action be taken on a specific item.

1. Minutes from January 26, 2022 Governing Board Meeting
2. Report No 121 on Strategic Plan Implementation
3. Recommendation by Citizens Oversight Committee of Measure A Special Parcel Tax FY 2020/21 Independent Compliance Audit
4. Recommendation by Citizens Oversight Committee of MERA Measure A Special Parcel Tax FY 2021/22 Annual Report
5. Resolution 2022-01 Authorizing Public Meetings to Be Held Via Teleconferencing Pursuant to Government Code Section 54953(e) and Making Findings and Determinations Regarding Same
6. Measure A Parcel Tax Frequently Asked Questions for Low-Income Senior Exemption

MOTION: M/S/C (Spiller/Silverman) to approve Consent Calendar Items 1 through 6. **Roll call vote** Ayes: All, Noes: None, Abstain: None

B. Executive Officer's Report

1. Report No 96 on Next Gen System Project

Dave Jeffries reviewed this report as included in the packet, noting that the team is continuing to work with Motorola on the revised schedule with anticipated acceptance in early 2024 which is a nine-month delay over the prior schedule. He explained the Project Management Plan attempts to capture historical project information including lessons learned for current and future project. Mr. Jeffries provided additional information on how the risk assessment was determined looking at all stakeholders and how they might impact the project with no black and white rules. Some interaction is more routine while others might vary. President Pearce thanked Mr. Jeffries for the tremendous effort on this Project Management Plan.

2. Contract Modification #1 With Phillips Seabrook Associates - Additional Funding for 3rd Party Design Review Services

Mr. Jeffries reviewed this report as included in the packet.

MOTION: M/S/C (Eilerman/Cutrano) to Approve Contract Modification #1 With Phillips Seabrook Associates - Additional Funding for 3rd Party Design Review Services. **Roll call vote** Ayes: All, Noes: None, Abstain: None

3. Contract Modification #3 With Herzog Geotechnical - Construction Observation and Monitoring Services

Mr. Jeffries reviewed this item as included in the packet, noting they have been a key player in this area and have been very helpful. Member Pomi inquired as to whether this would cover all remaining sites. Bruce Bagnoli confirmed that this is the best projection based on the work ahead stating geologists never know until they drill what they'll find.

MOTION: M/S/C (Pomi/Eilerman) to Approve Contract Modification #3 With Herzog Geotechnical - Construction Observation and Monitoring Services. **Roll call vote** Ayes: All, Noes: None, Abstain: None

4. Update on Regional Government Services Shared Software Cost

Mary Morris-Mayorga reviewed this item as included in the packet. The additional cost for the one-time setup and annual software subscription fee will be covered within the existing contract. Member Hilliard recognizes the need for this, but inquired as to whether the cloud versus equipment was investigated; Ms. Morris-Mayorga responded affirmatively.

5. Proposed Bid Package No. 2 for Big Rock, San Pedro and Sonoma Mountain Sites, and Notice Inviting Bids

MOTION: M/S/C (Cutrano/Spiller) to Approve Bid Package No. 2 for Big Rock, San Pedro and Sonoma Mountain Sites, and Notice Inviting Bids. **Roll call vote** Ayes: All, Noes: None, Abstain: None

6. Other Information Items

Mr. Jeffries stated the handout had been distributed for sharing with member agencies. Ms. Morris-Mayorga reviewed the timeline for operating budget: scheduling a Finance Committee meeting for first review; Executive Board review on March 9, 2022; and Governing Board on March 23, 2022. Lorena Barrera notified members of the new location for sending payments and will be requesting a copy or confirmation of Form 700 submission later this week.

C. Operations Reports

1. MERA System Operations Update – January

Todd Williams reported on this item as included in the agenda packet, noting all with the system is going well.

2. Other Information Items – *none*

D. Open Time for Items Not on Agenda – *none*

E. Adjournment

The meeting was adjourned at 4:06pm

Meeting recording can be located using this link:
<https://www.youtube.com/watch?v=2pbqTCsdNBw>

Respectfully submitted by:

Mary A. Morris-Mayorga
MERA Interim Executive Officer and Secretary