



**MARIN EMERGENCY RADIO AUTHORITY**  
c/o Town of Corte Madera  
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[WWW.MERAONLINE.ORG](http://WWW.MERAONLINE.ORG)

**Executive Board**  
**Minutes of January 12, 2022 Regular Meeting**

**Call to Order and Introductions**

The teleconferenced regular meeting was called to order by Chair Cusimano on January 12, 2022, at 3:31 p.m. Lorena Barrera called roll.

Executive Board Members

| Representing                | Representative           | Present | Absent | Late Arrival |
|-----------------------------|--------------------------|---------|--------|--------------|
| Ross Valley Cities/Towns    | Todd Cusimano            | X       |        |              |
| County of Marin             | Dan Eilerman (Alternate) | X       |        |              |
| Fire Services               | Richard Pearce           | X       |        |              |
| Police Departments          | Hamid Khalili            | X       |        |              |
| Special Districts           | Don Wick                 | X       |        |              |
| Southern Marin Cities/Towns | Vacant                   |         | X      |              |
| Marin County Sheriff        | Jamie Scardina           | X       |        |              |
| City of San Rafael          | Darin White              | X       |        |              |
| City of Novato              | Vacant                   |         | X      |              |

Staff Present:

MERA Interim Executive Officer  
MERA Deputy Executive Officer, Next Gen Project  
Recording Secretary

Mary Morris-Mayorga  
Dave Jeffries  
Lorena Barrera

**A. Consent Calendar**

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Executive Board or the public requests that a separate action be taken on a specific item.

1. Minutes from November 10, 2021 Executive Board Regular Meeting
2. Report No 119 on Strategic Plan Implementation
3. Bi-Monthly Report on MERA Reserve Fund Balances

**MOTION:** M/S/C (Pearce/Eilerman) to approve the Consent Calendar Items 1 through 3. **Roll call vote** Ayes: All, Noes: None, Abstain: None

**B. Executive Officer's Report (Morris-Mayorga)**

1. Report No 93 on Next Gen System Project

Dave Jeffries reviewed this report as included in the packet, noting MERA has been working on a draft updated schedule that has three layers: review of the draft by the design firm, then the construction team, and now with Motorola for review with the first draft due by January 19<sup>th</sup>. He anticipates significant delays and the team will then work on tightening the schedule with a verbal update to the Governing Board at the February meeting.

2. Update on Next Gen System Project Budget, Cash Flow Forecast, and New Replacement Fund

Ms. Morris-Mayorga presented this item as included in the packet. This is for information only at this time with no action required. The Finance Committee will be meeting on January 18<sup>th</sup> to review existing project budget, cash flow, and potential funding which came up at the last Executive Board Meeting (secondary financing, reserves policy).

3. Other Information Items - **none**

C. Operations Reports (Williams)

1. MERA System Operations Update – November and December

Mr. Williams presented this report as included in the packet, noting the network had no outages mostly due to working with Motorola to secure spare parts and keep the system going.

2. Other Information Items – **none**

D. Open Time for Items Not on Agenda – There were no members of the public at the meeting.

E. Adjournment

The meeting was adjourned at 3:45pm

The Zoom link can be accessed using this link:

<https://us06web.zoom.us/rec/share/XXOqZEsfJXMrgC9i2AqAaZ-6MeBSN1Q-Ffd5Npyj3JQ7q2ct8Z1APVnClxkn9JZ.yJ12jiWoF44yufL0>

Respectfully submitted by:



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Mary A. Morris-Mayorga  
MERA Interim Executive Officer and Secretary