



MARIN EMERGENCY RADIO AUTHORITY
 c/o Town of Corte Madera
 240 Tamal Vista Drive, Suite 110 – Corte Madera, CA 94925
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WWW.MERAONLINE.ORG
Governing Board
Minutes of November 9, 2022 Regular Meeting

Call to Order and Introductions

The teleconferenced regular meeting was called to order by President Pearce on November 9, 2022, at 3:30 p.m. Lorena Barrera called roll.

Governing Board Members

Agency	Representative	Present	Absent	Late Arrival
Town of Corte Madera	RJ Suokko (Alternate)	X		
Town of Fairfax	Chance Cutrano (Alternate)	X		
City of Larkspur	Dan Schwarz			X
City of Mill Valley	Todd Cusimano	X		
City of Novato	Susan Wernick		X	
Town of Ross	Tom Gaffney	X		
City of San Rafael	Glenn McElderry (Alternate)	X		
County of Marin	Dan Eilerman (Alternate)	X		
City of Sausalito	Stacie Gregory (Alternate)	X		
Bolinas Fire Protection District	George Krakauer	X		
Inverness Public Utility District	Jim Fox	X		
Kentfield Fire Protection District	Mark Pomi & Ron Naso (Alternate)	X		
Marin Water District	Don Wick	X		
Novato Fire Protection District	L. J. Silverman	X		
Southern Marin Fire Protection District	Cathryn Hilliard	X		
Stinson Beach Fire Protection District	Jesse Peri	X		
Tiburon Fire Protection District	Richard Pearce	X		
Central Marin Police Authority	Michael Norton	X		
Town of San Anselmo	Steve Burdo		X	
City of Belvedere	Jason Wu	X		
Town of Tiburon	Ryan Monaghan	X		
Marin Community College District	Jeff Marozick		X	
Marin Transit	Nancy Whelan	X		
Marinwood Community Services District	Eric Dreikosen	X		
Ross Valley Fire Department	Tim Grasser	X		

Staff Present:

MERA Executive Officer	Heather Plamondon
MERA General Counsel	Ethan Pawson
MERA Deputy Executive Officer, Next Gen Project	Dave Jeffries
MERA Operations Officer	Todd Williams
MERA Administrative Assistant	Maura Griffin
Recording Secretary	Lorena Barrera

Guests Present:

Federal Engineering	David Mortimer
AECOM	Bruce Bagnoli
Marin County DPW	Michael Frost

A. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Governing Board or the public requests that a separate action be taken on a specific item.

1. Approve Minutes from October 26, 2022 Governing Board Regular Meeting
2. Adopt Resolution 2022-12 Reconsidering the Circumstances of the COVID-19 State of Emergency and Making Findings in Connection Therewith to Authorize Public Meetings To Be Held Via Teleconferencing Pursuant To Government Code Section 54953(e)
3. Review and Approve the use of the MERA Appointment Form to update MERA Records for Representatives and Alternates as Appointed by the Governing Bodies of Each Member

MOTION: M/S/C (Cutrano/Gaffney) to approve Consent Calendar items 1-3. (Dan Schwarz not present for the vote) **Roll call vote** Ayes: All, Noes: None, Abstain: None

B. Executive Officer's Report

1. Receive Verbal Update from Executive Officer (Discussion-Plamondon)

EO Plamondon gave a verbal update on ongoing work as the year closes, starting with the signing of the approved change order with Federal Engineering. Also finalized task order #4 with AECOM as discussed at prior GB meetings. Gave update on the status of ongoing change order discussions regarding Motorola and their role in continuing construction administration going into the final phases of remaining sites. Upcoming expirations on permits – working with Jeffries & team to renew well before deadlines.

2. Review and Approve Third Amendment to Services Agreement Between MERA and Town of Corte Madera for Administrative Support (Plamondon-Board Action)

EO Plamondon reviewed the amendment as included in the packet, highlighting \$11,000 increase to account for extension of services.

MOTION: M/S/C (Cusimano/Hilliard) – to approve item B2 Third Amendment to Services Agreement Between MERA and Town of Corte Madera for Administrative Support **Roll call vote** Ayes: All, Noes: None, Abstain: None

3. Review and Approve Change Order Number 1 to Bid Package No 3 Procurement (Jeffries-Board Action)

Dave Jeffries reviewed the proposed change order to Bid Package 3 as included in the packet, noting that much of the change is to move procurement of items from bid package 4 into 3 to mitigate supply chain delays. The board expressed great approval and had no questions.

MOTION: M/S/C (Peri/Cutrano) – to approve item B3 Change Order Number 1 to Bid Package No 3_Procurement **Roll call vote** Ayes: All, Noes: None, Abstain: None

4. Review and Approve Change Order Number 1 to Bid Package No 2_Final Reconciliation (Jeffries-Board Action)

Dave Jeffries reviewed the proposed change order to Bid Package 2 as included in the packet, noting a credit back to MERA for costs that were allocated but unspent, as well as changing conditions at Sonoma Mountain requiring the construction of a new piece of equipment.

MOTION: M/S/C (Silverman/Eilerman) – to approve Item B4 Change Order Number 1 to Bid Package No 2_Final Reconciliation **Roll call vote** Ayes: All, Noes: None, Abstain: None

C. Operations Reports (Williams)

1. None

CI. Open Time for Items Not on Agenda

Members expressed interest in whether or not meetings would be returning to in-person, but that is yet unknown considering the status of COVID-19.

CII. Adjournment

The meeting was adjourned at 3:52 PM.

Meeting recording can be located using this link:

<https://meraonline.org/agendas-and-minutes-2022/>