



April 27, 2022
Agenda Item B-2

Governing Board Communication

TO: MERA Governing Board
FROM: Dave Jeffries, Deputy Executive Officer for the Next Gen System
SUBJECT: Approve Contract Modification 01 with 4Leaf

Recommended Action:

Consider approving Contract Modification 01 with 4Leaf.

Background:

At the Governing Board meeting on 10/27/2021, the Board approved an agreement with 4Leaf to provide construction inspection services for 9 of our planned 18 sites for not-to-exceed \$9,992. To date, 4Leaf has invoiced MERA for inspection services at EOF, Civic Center, Dollar Hill, Barnabe, Stewart Point, and Tiburon.

The MERA Construction Project Manager reports that, "The performance of the 4Leaf inspection team has met expectations and they provided competent R-56 knowledgeable inspection of the MERA projects 2020-001 and 2020-001a. Accordingly, AECOM recommends that the 4Leaf inspection contract be extended to cover the rest of the projected construction phase of the project. There are 9 sites remaining in the construction phase and 4Leaf submitted a proposal to cover the remaining work. This is a "not to exceed" contract extension and is based upon estimates and dependent upon the quality of the work by the contractors".

The quote for the remaining nine sites, which includes all new sites, is not-to-exceed \$20,000, for a total of \$29,992. It is recommended that a contingency of 15%, \$3,000, is also authorized for approval by the Executive Officer if needed.

Fiscal Impact:

This contract modification would be funded by the unappropriated project reserve in the amount of \$20,000 with an additional \$3,000 contingency, if needed. The remaining unappropriated project reserve would be \$483,000.

Attachments:

B-2A Contract Modification 01 for 4Leaf, New Start Date: 04/27/2022
Exhibit A: Scope of Services
Exhibit B: Cost Proposal and Fee Schedule
Exhibit C: Original Agreement