

February 23, 2022

Governing Board Communication

TO: MERA Governing Board

FROM: Dave Jeffries, Deputy Executive Officer for the Next Gen System

SUBJECT: Contract Modification #1 With Phillips Seabrook Associates - Additional Funding for 3rd Party Design Review Services

Recommended Action:

Review, discuss and consider approval.

Background:

The MERA Executive Officer approved three agreements with Phillips Seabrook for Plan Check reviews at Civic Center, EOF and Mt. Barnabe for \$1,050.00 each effective 09/16/2020.

The Governing Board approved a contract with Phillips Seabrook on 09/23/2020 for \$25,000. This was to conduct plans checks at all, but the three sites covered by the first contract.

Contract Modification #1 is now presented to the Governing Board for consideration for \$15,000. The additional scope is to cover the remaining sites for Code Check Review due to the substantial changes in design and design calculations that have resulted in longer review cycles; moreover, these reviews have incurred a larger cost than previously estimated.

Fiscal Impact

The first contract and three initial agreements with Phillips Seabrook total \$28,150; with this first modification would be \$43,150.00. The funding for this Contract Modification of \$15,000 would be drawn from the Unappropriated Project Reserve leaving a remaining balance of \$714,000.

Attachments: B-2A) Contract Modification 01_Phillips Seabrook, dated 02/23/2022