



MARIN EMERGENCY RADIO AUTHORITY
 c/o Town of Corte Madera
 300 Tamalpais Drive – Corte Madera, CA 94925
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Governing Board
Minutes of October 27, 2021 Regular Meeting

Call to Order and Introductions

The teleconferenced regular meeting was called to order by President Pearce on October 27, 2021, at 3:35 p.m. Lorena Barrera called roll.

Governing Board Members

Agency	Representative	Present	Absent	Late Arrival
Town of Corte Madera	Todd Cusimano	X		
Town of Fairfax	Chance Cutrano (Alternate)	X		
City of Larkspur	Dan Schwarz	X		
City of Mill Valley	Alan Piombo		X	
City of Novato	Amy Peele		X	
Town of Ross	Tom Gaffney	X		
City of San Rafael	Robert Sinnott (Alternate #2)	X		
County of Marin	Dan Eilerman (Alternate)	X		
City of Sausalito	Bill Fraas	X		
Bolinas Fire Protection District	George Krakauer	X		
Inverness Public Utility District	Jim Fox and Shelley Redding	X		
Kentfield Fire Protection District	Mark Pomi	X		
Marin Municipal Water District	Don Wick	X		
Novato Fire Protection District	L. J. Silverman	X		
Southern Marin Fire Protection District	Cathryn Hilliard	X		
Stinson Beach Fire Protection District	Jesse Peri	X		
Tiburon Fire Protection District	Richard Pearce	X		
Central Marin Police Authority	Hamid Khalili	X		
Town of San Anselmo	Steve Burdo		X	
City of Belvedere	Jason Wu (unable to vote-pending agency reso)	X		
Town of Tiburon	Ryan Monaghan	X		
Marin Community College District	Martin Langeveld		X	
Marin Transit	No current representative		X	
Marinwood Community Services District	Eric Dreikosen	X		
Ross Valley Fire Department	Tim Grasser		X	

Staff Present:

MERA Interim Executive Officer	Mary Morris-Mayorga
MERA General Counsel	Trisha Ortiz
MERA Deputy Executive Officer, Next Gen Project	Dave Jeffries
MERA Operations Officer	Andrew LeBlanc
MERA Administrative Assistant	Maura Griffin
Recording Secretary	Lorena Bara Griffin

<u>Guests Present:</u>	Federal Engineering AECOM AECOM Marin County DPW Assistant Director	David Mortimer Bruce Bagnoli Jonathan Sprague Michael Frost
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A. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Governing Board or the public requests that a separate action be taken on a specific item.

1. Minutes from September 22, 2021 Governing Board Regular Meeting
2. Report No 115 on Strategic Plan Implementation

MOTION: M/S/C (Cutrano/Hilliard) to approve the Consent Calendar Items 1 and 2. **Roll call vote**
Ayes: All, Noes: None, Abstain: None

B. Executive Officer's Report

1. Report No 89 on Next Gen System Project

Dave Jeffries reviewed this report as included in the packet, noting that AFG radios are complete with exception of a few cleanup items and is awaiting a response from Motorola on the construction schedule. Ms. Morris-Mayorga reviewed the budget summary, noting that it will be updated in the coming months to realign expenditure line items and after receipt of the updated construction schedule. There was discussion regarding recourse on construction design issues and the current plan is to see if we can work to get back on schedule first.

2. Motorola Contract Change Order #14

Dave Jeffries reviewed this report as included in the packet, noting this has been in progress for some time. He gave credit to Dave Mortimer for efforts with Motorola to negotiate the amounts down and stated that the \$72k was reasonable.

MOTION: M/S/C (Eilerman/Pomi) to approve Motorola Contract Change Order #14. **Roll call vote**
Ayes: All, Noes: None, Abstain: None

3. Proposed Change Order – Bid Package #1 – Mt. Barnabe

Dave Jeffries reviewed this report as included in the packet, noting the original drawings were not done to code. Bruce Bagnoli, AECOM, addressed the Board regarding timing. The Board discussed the construction contingency and Mr. Jeffries stated that for these sites exceeds the contingency amount established which is the reason for utilizing unappropriated reserve.

MOTION: M/S/C (Gaffney/Cusimano) to approve the Change Order – Bid Package #1 for Mt. Barnabe and Change Order – Bid Package #1A for Mt. Tiburon. **Roll call vote** Ayes: All, Noes: None, Abstain: None

4. Proposed Change Order – Bid Package #1A – Mt. Tiburon

Dave Jeffries reviewed this report as included in the packet. The vote on this item was combined with B3.

5. Extension to Agreement with Planet Bids

Dave Jeffries reviewed this report as included in the packet, noting this website has worked well, date/time stamps bids, and will be required beyond the initial term. Bruce Bagmoli also noted that this reduces the administrative costs.

MOTION: M/S/C (Hilliard/Eilerman) to approve the Extension to Agreement with Planet Bids.
Roll call vote Ayes: All, Noes: None, Abstain: None

6. Inspection Services Agreement with 4Leaf

Dave Jeffries reviewed this report as included in the packet, noting this agreement will replace the previously approved agreement with Elmast which no funds were expended against.

MOTION: M/S/C (Cutrano/Eilerman) to approve the Inspection Services Agreement with 4Leaf. **Roll call vote** Ayes: All, Noes: None, Abstain: None

7. Set November MERA Governing Board Meeting Date

MOTION: M/S/C (Eilerman/Hilliard) to approve setting the November 17th Governing Board Meeting. **Roll call vote** Ayes: All, Noes: None, Abstain: None

8. Other Information Items - **none**

C. Operations Reports (LeBlanc)

1. MERA System Operations Update – September

Andrew LeBlanc presented this item as provided in the packet.

2. Other Information Items

Mr. LeBlanc introduced Michael Frost, Assistant Public Works Director, who is his boss and will be attending the December meeting in his place.

D. Open Time for Items Not on agenda - **none**

E. Adjournment

The meeting was adjourned at 4:36pm

Respectfully submitted by:

Mary A. Morris-Mayorga
MERA Interim Executive Officer and Secretary

Meeting Recording can be located here:

<https://us06web.zoom.us/rec/share/8Vz4NY7SignGYR0FSyiSxvzCtUel781-7dmWkd6i68gbMIORAmcF8iGhxBU4eoCS.82IUefVugGEUWdjS>