



July 28, 2021

Governing Board Communication

Agenda Item B-4

**TO: MERA Governing Board**  
**FROM: Dave Jeffries, Deputy Executive Officer for the Next Gen System**  
**SUBJECT: Proposed Inspector of Record (IOR) Contract - Elmast**

Recommended Action:

Approve proposal and authorize MERA Executive Officer to execute MERA standard contract.

Background:

MERA does not require local government permits or inspections. The proposed contract with a not-to-exceed total of \$9,600.00 provides on-call inspection services as needed for 14 of the MERA sites. We are still in discussion for these services to support Inspector of Record services for four of the MERA sites: Pt. Reyes, OTA, Coyote Peak and Mt. Tamalpais.

**ATTACHMENTS:**

*B-4a: Memo from Construction Project Manager Bagnoli, dated 07/20/2021*

*B-4b: Proposal from Elmast Construction and Inspection Services, dated 06/22/2021*