

MARIN EMERGENCY RADIO AUTHORITY

c/o Town of Corte Madera
300 Tamalpais Drive – Corte Madera, CA 94925

PHONE: (415) 927-5050

WWW.MERAONLINE.ORG

Governing Board

Regular Meeting Notice

DATE: Wednesday – April 28, 2021

TIME: 3:30pm

PLACE: Via Videoconference Only – AS NOTED BELOW:

Pursuant to the Governor’s Executive Order N-29-20 (issued on March 17, 2020), this meeting will be held by videoconference only. During the duration of the COVID-19 emergency, the Marin Emergency Radio Authority will no longer offer an in-person meeting location for the public to attend. All members of the Governing Board and staff will be participating remotely. Members of the public who wish to observe and participate in the meeting may do so by computer or phone.

Members of the public may observe and participate in the meeting remotely through the following link:

<https://zoom.us/j/95430548868>

(No pre-registration required - click on the link at the meeting start time)

You may also call: 1(408)638-0968 or 1(669)900-6833 (Webinar ID: 954 3054 8868)

Or iPhone one-tap: 14086380968,,95430548868# or 16699006833,,95430548868#

Members of the public may submit public comment by:

1. Emailing lbarrera@tcmmail.org by 3:00 P.M. on the day of the meeting;
2. Emailing lbarrera@tcmmail.org during the meeting;
3. Joining the meeting by Zoom and selecting the “Raise Hand” icon during the meeting; or
4. Joining the meeting by phone and dialing *9 to add yourself to the speaker queue.

If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans With Disabilities Act (“ADA”), please contact Lorena Barrera, Town of Corte Madera Administrative Analyst, at lbarrera@tcmmail.org or (415) 927-5086 by 2:00 P.M. on the day of the meeting for assistance.

Page # Reference

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AGENDA

CALL TO ORDER AND INTRODUCTIONS

The Governing Board may change the order for consideration of items on the Agenda.

A. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Governing Board or the public requests that a separate action be taken on a specific item.

- (4) 1. Proposed Resolution of Commendation – Retiring Chief Kenny Stevens
Stinson Beach Fire Protection District
NERA Governing Board Member
- (5) 2. Confirmation of Reappointment of Citizen Oversight Committee Member Luckham
- (6-14) 3. Minutes from March 24, 2021 Governing Board Regular Meeting
- (15) 4. Report No 109 on Strategic Plan Implementation
- (16-20) 5. Proposed Agreement for FY20-21 Audit Services – Maher Accountancy
- (-) 6. Recommendation of MERA Measure A Special Parcel Tax
FY19-20 Independent Compliance Audit
(to be distributed under separate cover)
- (-) 7. Recommendation of Measure A Special Parcel Tax
Fiscal Year 2020-21 Annual Report - NBS
**Note: includes Local Agency Special Tax Accountability for FY2019-20
(to be distributed under separate cover)**

B. Executive Officer’s Report (Cassingham)

- (-) 1. Proposed Second Amendment to Staff Services Agreement between
NERA and Town of Corte Madera (Board Action)
(to be distributed under separate cover)
- (-) 2. Proposed Amendments to CY2021 Agreement for Management and Administrative Services
between MERA and Regional Government Services (Board Action)
(to be distributed under separate cover)
- (21-25) 3. Proposed MERA Revised Administrative Organization Chart, Revised Scope of Duties and
Related Revisions to Annual MERA/County of Marin Technical
and Communication System Services Agreements (Board Action)
- (26-29) 4. Report No 83 on Next Gen System Project (Jeffries - Discussion)
- (30) 5. Proposed Award of Bid for Next Gen System Project Bid Package No 1A
(Jeffries – Board Action)

- (-) 6. Proposed Next Gen Project Mill Valley Water Tank Site Lease between MERA and Marin Municipal Water District (Board Action)
(to be distributed under separate cover)

(31-35) 7. Proposed MERA New System Replacement Fund (Board Action)

8. Other Information Items

C. Operations Reports (LeBlanc)

(36) 1. Update Conventional Mutual Aid Network (Discussion)

(37-44) 2. First Gen MERA Radio System Motorola Support Letter (Board Action)

(45) 3. Update – Report on Gen I Initiatives (Discussion)

4. Request for Additional Funding for HVAC and ATS Panel Upgrades (Board Action)
(Removed from Agenda)

(46-47) 5. MERA System Operations Update – March (Discussion)

6. Other Information Items

D. Open Time for Items Not on agenda (limited to two minutes per speaker)

Anyone wishing to address the Governing Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Governing Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Governing Board members. The President may refer the matter to staff for further follow up, or elect to have the matter placed on an agenda for a future meeting.

E. Adjournment

NEXT: MERA Governing Board Regular Meeting

Wednesday – May 12, 2021 – 3:30pm

AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT:

WWW.MERAONLINE.ORG

cc: BOS (for posting)

MERA Staff

General Counsel