

MARIN EMERGENCY RADIO AUTHORITY

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DATE: February 24, 2020

TO: MERA Governing Board

FROM: Dave Jeffries, Deputy Executive Officer for the Next Gen Project

SUBJECT: AGENDA ITEM B-3: Proposed Confirmation and Ratification of Administrative Authorization – Inclusion of Site Survey, Grading Design and Construction Administration Services in AECOM Construction Management Contract Task Order #2

Recommended Action: Review, discuss and ratify administrative decision.

Introduction:

During reviews of the construction drawing packages, AECOM observed that grading plans for some of the sites were not included. The sites involved include:

1. Muir Beach
2. Tomales
3. Coyote Peak
4. Mill Valley
5. Skyview
6. Mt Tamalpais (potentially)

In follow up discussion with Motorola, their position is that grading plans are not in their scope of work. While we disagree, we have reached a point where any further delay will likely impact the project schedule. The sites not listed above did not appear to involve grading that would require a design effort.

MERA staff reviewed two basic alternatives provided by AECOM:

1. Design Build by the eventual contractor
2. Authorize AECOM to conduct any needed Site Surveys, develop the Grading plans for inclusion in the bid packages and provide Construction Administration services such as review of submittals, design revisions, answering requests for information during construction. This is similar to the services that Motorola's subcontractor, Infinigy, will be providing regarding the remainder of the drawing packages.

After discussion, the MERA Executive Officer authorized AECOM to begin work. The expectation is that we will be better able to control timing and costs by providing these grading designs at the time of bid rather than risk the bidders adding additional contingencies to address what would be an unknown at the time of bid.

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The Mt Tamalpais site is a potential site for a grading plan as MERA may not need a grading plan at that site, depending on the outcome of a potential redesign to address the newest revision of tower structure requirements.

AECOM has committed to providing these services based on time and materials as a modification to their current agreement, not to exceed \$250,000.