

# MARIN EMERGENCY RADIO AUTHORITY

c/o Town of Corte Madera  
300 Tamalpais Drive – Corte Madera, CA 94925  
PHONE: (415) 927-5050  
[WWW.MERAONLINE.ORG](http://WWW.MERAONLINE.ORG)

## Governing Board Regular Meeting Notice

**DATE:** Wednesday – February 24, 2021

**TIME:** 3:30pm

**PLACE:** Via Videoconference Only – AS NOTED BELOW:

Pursuant to the Governor’s Executive Order N-29-20 (issued on March 17, 2020), this meeting will be held by videoconference only. During the duration of the COVID-19 emergency, the Marin Emergency Radio Authority will no longer offer an in-person meeting location for the public to attend. All members of the Governing Board and staff will be participating remotely. Members of the public who wish to observe and participate in the meeting may do so by computer or phone.

Members of the public may observe and participate in the meeting remotely through the following link:

<https://zoom.us/j/95430548868>

(No pre-registration required - click on the link at the meeting start time)

You may also call: 1(408)638-0968 or 1(669)900-6833 (Webinar ID: 954 3054 8868)

Or iPhone one-tap: 14086380968,,95430548868# or 16699006833,,95430548868#

Members of the public may submit public comment by:

1. Emailing [lbarrera@tcmmail.org](mailto:lbarrera@tcmmail.org) by 3:00 P.M. on the day of the meeting;
2. Emailing [lbarrera@tcmmail.org](mailto:lbarrera@tcmmail.org) during the meeting;
3. Joining the meeting by Zoom and selecting the “Raise Hand” icon during the meeting; or
4. Joining the meeting by phone and dialing \*9 to add yourself to the speaker queue.

If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans With Disabilities Act (“ADA”), please contact Lorena Barrera, Town of Corte Madera Administrative Analyst, at [lbarrera@tcmmail.org](mailto:lbarrera@tcmmail.org) or (415) 927-5086 by 2:00 P.M. on the day of the meeting for assistance.

### Page # Reference

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### AGENDA

#### CALL TO ORDER AND INTRODUCTIONS

The Governing Board may change the order for consideration of items on the Agenda.

#### A. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Governing Board or the public requests that a separate action be taken on a specific item.

- (4) 1. Proposed Resolution of Commendation – Doug Kelly-Town of San Anselmo  
MERA Governing Board Member
- (5-12) 2. Minutes from January 27, 2021 Governing Board Regular Meeting
- (13) 3. Report No 106 on Strategic Plan Implementation
- (-) 4. Proposed SEIR Minor Modification for Next Gen Project Tomales Site MALT Easement –  
Joint MERA and AT&T Power Trench  
**(to be distributed under separate cover)**
- (-) 5. Proposed Resolution Confirming FY19/20 Final Revisions/Budgets Adjustments for:  
  
Fund 70030 Operating  
Fund 70032 2007 Bank Note – New Project Fund  
Fund 70036 Replacement  
Fund 70037 Emergency  
Fund 70038 Next Gen System Project – Measure A  
Fund 70039 2016 Bonds  
**(to be distributed under separate cover)**

B. Executive Officer's Report (Cassingham)

- (14-15) 1. Report No 80 on Next Gen System Project (Jeffries - Discussion)
- (16-20) 2. Proposed Award of Bid for Next Gen System Project Bid Package No 1 (Jeffries-Board Action)
- (21-22) 3. Proposed Confirmation and Ratification of Administrative Authorization –  
Inclusion of Site Survey, Grading Design and Construction Administration Services in  
AECOM Construction Management Contract Task Order #2 (Jeffries – Board Action)
- (23) 4. Proposed Next Gen System Project Budget Adjustments and Project Cash Flow Needs  
(Jeffries - Discussion)
- (24) 5. Review of Measure A 2016 Bond Proceeds Reinvestment Options (Discussion)
- (-) 6. Proposed Next Gen Project Sonoma Mt. Site License Agreement between MERA and  
Sonoma County (Board Action)  
**(to be distributed under separate cover)**
- (-) 7. Proposed Next Gen Project Mill Valley Water Tank Site between MERA and  
Marin Municipal Water District (Board Action)  
**(to be distributed under separate cover)**
8. Other Information Items

C. Operations Reports (LeBlanc)

- (-) 1. Proposed Sonoma Mt. Microwave Link Agreement between NERA and County of Sonoma (Board Action)  
**(to be distributed under separate cover)**
- (25) 2. Report on Gen I Initiatives – (Discussion)
- (26-28) 3. NERA System Operations Update – January (Discussion)
- 4. Other Information Items

D. Open Time for Items Not on agenda (limited to two minutes per speaker)  
*Anyone wishing to address the Governing Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Governing Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Governing Board members. The President may refer the matter to staff for further follow up, or elect to have the matter placed on an agenda for a future meeting.*

E. Adjournment

**NEXT:** NERA Governing Board Regular Meeting

**Wednesday – March 24, 2021 – 3:30pm**

AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT:  
[WWW.MERAONLINE.ORG](http://WWW.MERAONLINE.ORG)

cc: BOS (for posting)

NERA Staff

General Counsel