

MARIN EMERGENCY RADIO AUTHORITY

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DATE: December 9, 2020
TO: MERA Governing Board
FROM: Maureen Cassingham, Executive Officer
SUBJECT: AGENDA ITEM **A-5**: PROPOSED SIX-MONTH NOTICE:
NON-MEMBER SYSTEM USER FEES

Recommended Action: Upon recommendation of the Executive Board, approve the continuation of the Zero-Rate Fee Schedule for Non-Member System Users.

Background: On December 14, 2011, the MERA Governing Board formally approved System use by mutual aid and automatic backup agencies as critical to MERA Member operations and established a zero-rate fee schedule for the ensuing year.

Per Section 4 of Article VII of the MERA Bylaws, the Executive Officer has recommended, as part of the annual budget approval for FY20-21, continuation of the Zero-Rate Fee Schedule for Non-Member agencies. In 2016, the Non-Member User Subcommittee supported inclusion of a six-month advance notice of a fee schedule change in the Letters of Agreement (LOA) with Non-Member System Users.

In accordance with the LOA notice requirements, any fee changes must be reviewed by the Executive Board in November to permit six months notification prior to July 1 of the new fiscal year. On November 18, 2020, the Executive Board recommended continuation of the Governing Board's approval of the Zero-Rate Fee Schedule for FY21-22.