

(distributed 12/7/20)

Agenda Item A-4

MARIN EMERGENCY RADIO AUTHORITY

c/o Town of Corte Madera
300 Tamalpais Drive
Corte Madera, CA 94925
PHONE: (415) 927-5050
www.meraonline.org

DATE: December 9, 2020

TO: MERA Governing Board

FROM: Maureen Cassingham, Executive Officer

SUBJECT: AGENDA ITEM **A-4**: UPDATE ON MERA 2020 AUDITOR COMMUNICATION
WITH GOVERNING BOARD AND FY19-20
AUDITED FINANCIAL STATEMENTS AND
AUDITORS' REPORT

Recommended Action: Receive and file the Update on MERA 2020 Auditor Communication with Governing Board and FY19-20 Audited Financial Statements and Auditors' Report.

Background: Post Fiscal Year Auditor Governing Board Communication Audited Financial Statements and Auditors' Report are traditionally presented to the Governing Board at the December meeting. Development of these documents for FY19-20 has been delayed due to staff workload impact from MERA's assumption of Next Gen Project Implementation and County invoicing delays and processing issues with U.S. Bank.

To assist MERA Auditors and staff in finalizing the FY19-20 Audit, Retired NFPD Finance Director Dan Hom has been engaged on an hourly basis through RGS, to assist after Preliminary closing and submission of financial statements to the Auditors. As you know, Mr. Hom helped facilitate the transition of MERA's financial/accounting services from the District to Town of Corte Madera for FY18-19.

It is hoped the FY19-20 Audit will be presented to the Governing Board at the January 27 meeting or no later than the February GB meeting.