

**MARIN EMERGENCY RADIO AUTHORITY**

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**DATE:** September 23, 2020  
**TO:** MERA Governing Board  
**FROM:** Betsy Swenerton, Acting Operations Officer  
**SUBJECT:** AGENDA ITEM C-5: Other Information Items

Discussion:

1. At the July meeting staff informed the Governing Board of DPW's intent to enter into an extended warranty agreement with Aviat Networks, the current microwave system vendor. DPW staff is currently working through the procurement process and hopes to have the extended warranty contract executed soon.
2. The MERA Operational Issues Working Group resumed regular monthly meetings via Zoom on August 5<sup>th</sup> to discuss topics including the NextGen Customer Design Review and Transition status; NextGen Radio Aliasing and Talkgroup templates; the NextGen Training Committee and the July and Year To Date Operations Report. The group met again on September 2 to discuss updates on the August 5<sup>th</sup> agenda items, and will meet next on October 7.
3. Following on the July Governing Board approval of DPW's proposed FY 20/21 capital expenditures, DPW staff engaged HVAC contractors in a competitive selection process to replace the failing HVAC unit at the Big Rock site. A contractor has been selected, and the County engaged a consultant to analyze the heat loads at Big Rock to determine the size of the replacement HVAC equipment. The goal is to replace the HVAC unit before the end of October.