

MARIN EMERGENCY RADIO AUTHORITY

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DATE: July 22, 2020
TO: MERA Governing Board
FROM: Maureen Cassingham, Executive Officer
SUBJECT: AGENDA ITEM **B-2**: STATUS REPORT ON TRANSITION OF
NEXT GEN SYSTEM PROJECT
IMPLEMENTATION TO MERA

Recommended Action: Discuss, receive and file the Status Report on Transition of Next Gen System Project Implementation to MERA

Background: Since the June 24, 2020 Transition Status Report to the Governing Board, MERA staff continues to work with the AECOM Team, Federal Engineering (FE) and County staff to complete next steps with the Project hand-off. Mark Chase, AECOM Program Manager, has confirmed AECOM Construction Project Manager James McKenzie will join the Team on July 20, followed by the AECOM Construction Manager (TBD), thereafter.

AECOM's Project Plan is under development to guide deliverables that include review of all current Project documents to inform Pre-Construction and Construction Phases, preparation of a Master Schedule and budget estimates for the current Design and preparation of bid package contents. The Plan will also address market conditions, potential bidders, bid review documents and site visits.

The transfer of County NGP Implementation Project documentation from 6/30/15 through 6/30/20 by FE and the County is underway, along with Contract accounting documentation. A plan for site access authorization will follow. Deputy EO Jeffries is working on a current and future schedule of Team Implementation calls and meetings, new reporting formats to MERA Boards and Committees and Task Priorities and monitoring of same. The E.O., D.E.O and RGS have commenced the search for the NGP Implementation Coordinator, which should result in an engagement of services by the end of July or early-August.

Again, MERA wishes to commend the County for its ongoing commitment to cooperating and coordinating with the Authority until and after the Implementation termination date of June 30, 2020, in support of NGP completion.