

MARIN EMERGENCY RADIO AUTHORITY

c/o Town of Corte Madera
300 Tamalpais Drive – Corte Madera, CA 94925
PHONE: (415) 927-5050
WWW.MERAONLINE.ORG

UPDATED: 4/20/20

MERA MEETING – TELECONFERENCING PROTOCOL

THE FOLLOWING GUIDELINES HAVE BEEN PROVIDED BY MERA GENERAL COUNSEL TO HELP TELECONFERENCED MEETINGS BE MORE PRODUCTIVE AND UNDERSTANDABLE:

1. MEMBER ROLL CALL WILL BE TAKEN AFTER THE MEETING IS CALLED TO ORDER.

2. INDIVIDUAL MEMBERS WILL REQUEST TO BE RECOGNIZED BY THE CHAIR BEFORE MAKING COMMENTS OR ASKING QUESTIONS.

3. EACH AGENDA ACTION ITEM REQUIRES A ROLL CALL VOTE (ONE VOTE PER AGENCY).

4. PARTICIPANTS ARE REMINDED NOT TO TALK OVER EACH OTHER.

5. PARTICIPANTS ARE REMINDED TO WAIT UNTIL EACH PERSON IS FINISHED SPEAKING BEFORE ASKING TO BE RECOGNIZED BY THE CHAIR TO START A NEW COMMENT.

- 6. PARTICIPANTS ARE REMINDED TO IDENTIFY THEMSELVES BEFORE SPEAKING.**

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GOVERNING BOARD **Regular Meeting Notice**

DATE: Wednesday – April 22, 2020

TIME: 3:30 pm

PLACE: **TELEPHONICALLY - AS NOTED BELOW:**

Pursuant to Governor Newsom’s Executive Orders, and in the interest of maintaining appropriate social distancing, Members of the MERA Governing Board, the public and staff may participate and offer comment in this meeting telephonically by **calling:**

(1) (602) 610-2087 **ACCESS CODE - 255322**

If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act (“ADA”), please contact Lorena Barrera, Town of Corte Madera Administrative Analyst at lbarrera@tcmmail.org or (415) 927-5086 prior to this meeting for assistance.

Page # Reference

(1-2)

AGENDA

CALL TO ORDER AND INTRODUCTIONS

The Governing Board may change the order for consideration of items on the Agenda.

A. **Consent Calendar**

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Governing Board or the public requests that a separate action be taken on a specific item.

(3-11) 1) Minutes from February 26, 2020 Governing Board Regular Meeting

(12-13) 2) Report No 94 on Strategic Plan Implementation

(14) 3) Update on Records Imaging Project

B. **Executive Officer’s Report (Cassingham)**

(15) 1) Update on AECOM Technology Solutions - Next Gen Project
Third Party Customer Design Review Services

(16-21) 2) Status of Next Generation Radio System Implementation Agreement and Mediation
Between MERA and the County of Marin

- (22-24) 3) Report No 68 on Next Gen System Project and Budget (Jeffries)
- (-) 4) Proposed Second Amendment to American Tower Site License Agreement for Mt. Tam Site
(to be distributed under separate cover)
- 5) Other Information Items

C. Operations Reports (Rojas)

- (25-47) 1) Permitting Update – Next Gen Project
- (-) 2) Report on First Gen MERA Radio System Motorola Support Letter - Expiring June 2020
(to be distributed under separate cover)
- (48-50) 3) MERA System Usage Reports – Annual 2020 To-Date, February and March
- 4) Other Information Items

D. Open Time for Items Not on Agenda (*limited to two minutes per speaker*)

Anyone wishing to address the Governing Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Governing Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Governing Board members. The President may refer the matter to staff for further follow-up, or elect to have the matter placed on an agenda for a future meeting.

E. Adjournment

NEXT:

MERA Governing Board Regular Meeting:

Wednesday – May 13, 2020 – 3:30 p.m.

**AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT
WWW.MERAONLINE.ORG**

cc: BOS (for posting) MERA Staff General Counsel