

**MARIN EMERGENCY RADIO AUTHORITY**

c/o Town of Corte Madera  
300 Tamalpais Drive – Corte Madera, CA 94925  
PHONE: (415) 878-2690 FAX: (415) 878-2660  
WWW.MERAONLINE.ORG

**DATE:** May 13, 2020  
**TO:** MERA Governing Board  
**FROM:** Maureen Cassingham, Executive Officer  
**SUBJECT:** AGENDA ITEM **C-6**: PROPOSED FY20-21 COMMUNICATION SYSTEM SERVICES AGREEMENT BETWEEN MERA AND THE COUNTY OF MARIN

---

**Recommended Action:** As reviewed by the Finance Committee and approved by the Executive Board on March 11, approve the Proposed FY20-21 Communication System Services Agreement between MERA and the County of Marin.

**Background:** The current one-year Agreement for the provision of a 0.1 FTE Communications Engineering Services Manager and an 0.9 FTE Senior Communications Technician(s) is ending June 30, 2020. The current annual cost of these services is \$232,377. It should be noted that the 0.1 FTE Communications Engineering Services Manager has been filled by Acting DPW Staff since Ethan Simpson's transition to County IST in February, 2020.

The Communications System Services Manager provides technical oversight over MERA related Communications System activities. Most of the tasks associated with the proposed Agreement will be performed by County Senior Communications Technicians.

Cost of the FY20-21 Proposed Agreement is \$232,377 which reflects a 3.0% CPI increase.

ATTACHMENT:

C-6a Proposed FY20-21 Communication System Services Agreement Between MERA and the County of Marin