

MARIN EMERGENCY RADIO AUTHORITY

c/o Town of Corte Madera
300 Tamalpais Drive – Corte Madera, CA 94925
PHONE: (415) 927-5050

MEMORANDUM

DATE: May 13, 2020

TO: MERA Governing Board

FROM: Maureen Cassingham, Executive Officer

SUBJECT: AGENDA ITEM **C-4**: PROPOSED FY20-21 EMERGENCY
COMMUNICATIONS SYSTEM MAINTENANCE
AGREEMENT BETWEEN MERA AND
THE COUNTY OF MARIN

Recommended Action: As reviewed by the Finance Committee and approved by the Executive Board on March 11, approve the Proposed FY20-21 Emergency Communications System Maintenance Agreement between MERA and the County of Marin effective July 1, 2020 through June 30, 2021, at a cost of \$508,122 which includes a 3.0% CPI over current year.

In addition, a separate budget line item is submitted for Parts, Materials and Factory Repairs for FY20-21 that is budgeted for \$104,971, including the CPI of 3.0%. This line item is expended only as needed.

Background: The current Annual System Maintenance Agreement with the County terminates on June 30, 2020. This Agreement covers preventive maintenance of the System backbone (prime site, microwave system and mountaintop sites), corrective maintenance (site reconnaissance, installation and corrective maintenance of prime site, microwave system and mountaintop sites equipment), one-time programming (converting existing system equipment), one-time new equipment programming and extra work as requested by the Authority.

Attached is the proposed Annual Maintenance Agreement which provides the same categories of services as in the current Annual Agreement.

ATTACHMENT:

C-4a Proposed FY20-21 Emergency Communications System Maintenance Agreement
Between MERA and the County of Marin