

MARIN EMERGENCY RADIO AUTHORITY

c/o Town of Corte Madera
300 Tamalpais Drive - Corte Madera, CA 94925
PHONE: (415) 927-5050
WWW.MERAONLINE.ORG

DATE: May 13, 2020
TO: MERA Governing Board
FROM: Maureen Cassingham, Executive Officer
SUBJECT: AGENDA ITEM **C-2**: STATUS REPORT ON TRANSITION OF NEXT GEN
SYSTEM PROJECT IMPLEMENTATION TO MERA

Recommended Action: Discuss and receive and file the Status Report on Transition of Next Generation Radio System Project Implementation to MERA.

Background: Since the last status report on the Next Gen Implementation Agreement and Mediation was presented to the Governing Board on April 22, 2020, MERA scheduled three Transition Conference Calls on the following agenda items with the noted participants:

Call 1: (Pearce, Cusimano, Cassingham and Jeffries) – April 23, 2020

- 1.) Discussion of MERA NGP Assumption Organization Chart and Position Responsibilities Options.
- 2.) Discussion of Calls #2 and #3 Agendas.

Call 2: (Pearce, Cusimano, Cassingham, Jeffries, Hymel and Rojas) – April 29, 2020

- 1.) Discussion of MERA NGP Assumption Oversight and Program and Construction Management Positions.
- 2.) Discussion of County NGP Support Services Up To and Post 6/30/20 to complete:
 - Site Permitting, Entitlements and Leasing
 - Construction Drawings
 - Construction Bid Packages
 - Bidding and Award Administration
 - Other Non-Motorola DPW Division Tasks performed by County Building Maintenance, Communications Maintenance, IST, etc.

AGENDA ITEM C-2: STATUS REPORT ON TRANSITION OF NEXT GEN SYSTEM
PROJECT IMPLEMENTATION TO MERA

May 13, 2020
Page 2

Call 3: (Pearce, Cusimano, Cassingham, Jeffries, Ortiz, Hymel, Rojas and Brady) – May, 2020 - TBD

- 1.) Discussion of Motorola and Other NGP Contract Reassignments.
- 2.) Request for County Contract List, Contractor Contact Information, Contract Cost Accounting To Date and Outstanding Contract Issues.
- 3.) Discussion of County Support Services Extension Agreement (e.g., Real Estate, Capital Projects, etc.).
- 4.) Request for Transmittal of County NGP Documentation to MERA.

During Call #2, the County posed a new option for MERA's consideration for Project Construction Services, which resulted in follow-up calls with the MERA Team and AECOM, as a potential provider of Project Construction Services. This option proposes that MERA contract with the County to complete all the remaining site permitting, entitlements, construction drawings review/stamping, construction bid packages for NGP sites, bidding and award administration and construction management through the end of the Next Gen Project.

MERA Representatives are assessing Project Management organizational, staffing/service delivery options for recommendation to the Governing Board, along with actions on the following matters before June 30, 2020:

- 1) assignment and assumption of County NGP Agreements to MERA (Motorola and Other Contractors),
- 2) engagement of Program Manager and Construction Management and Implementation Coordination Services.

Further updates will be presented on the May 13, 2020 Governing Board meeting teleconference.