

MARIN EMERGENCY RADIO AUTHORITY

c/o Town of Corte Madera
300 Tamalpais Drive – Corte Madera, CA 94925
PHONE: (415) 927-5050
WWW.MERAONLINE.ORG

UPDATED: 4/20/20

MERA MEETING – TELECONFERENCING PROTOCOL

THE FOLLOWING GUIDELINES HAVE BEEN PROVIDED BY MERA GENERAL COUNSEL TO HELP TELECONFERENCED MEETINGS BE MORE PRODUCTIVE AND UNDERSTANDABLE:

1. MEMBER ROLL CALL WILL BE TAKEN AFTER THE MEETING IS CALLED TO ORDER.
2. INDIVIDUAL MEMBERS WILL REQUEST TO BE RECOGNIZED BY THE CHAIR BEFORE MAKING COMMENTS OR ASKING QUESTIONS.
3. EACH AGENDA ACTION ITEM REQUIRES A ROLL CALL VOTE (ONE VOTE PER AGENCY).
4. PARTICIPANTS ARE REMINDED NOT TO TALK OVER EACH OTHER.
5. PARTICIPANTS ARE REMINDED TO WAIT UNTIL EACH PERSON IS FINISHED SPEAKING BEFORE ASKING TO BE RECOGNIZED BY THE CHAIR TO START A NEW COMMENT.
- 6. PARTICIPANTS ARE REMINDED TO IDENTIFY THEMSELVES BEFORE SPEAKING.**

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Governing Board

Regular Meeting Notice

DATE: Wednesday – May 13, 2020

TIME: 3:30pm

PLACE: TELEPHONICALLY – AS NOTED BELOW:

Pursuant to Governor Newsom’s Executive Orders, and in the interest of maintaining appropriate social distancing, Members of the MERA Governing Board, the public and staff may participate and offer comment in this meeting telephonically by **calling:**

(1) (602)610-2087 ACCESS CODE – 255322

If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans With Disabilities Act (“ADA”), please contact Lorena Barrera, Town of Corte Madera Administrative Analyst at lbarrera@tcmmail.org or (415) 927-5086 prior to the meeting for assistance.

Page # Reference

(1-3) AGENDA

CALL TO ORDER AND INTRODUCTIONS

The Governing Board may change the order for consideration of items on the Agenda.

(4) A. Election of Officers for MERA Governing Board (President and Vice President)

B. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Governing Board or the public requests that a separate action be taken on a specific item.

(5-9) 1. Minutes from April 22, 2020 Governing Board Regular Meeting

(10) 2. Report No 95 on Strategic Plan Implementation

(11-16) 3. Proposed Agreement for FY19-20 Audit Services – Maher Accountancy

(17) 4. Confirmation of Regular Governing and Executive Board Meeting Dates: FY20-21

(18-33) 5. Proposed Resolution Confirming Biennial Review of the MERA Conflict of Interest Code

C. Executive Officer’s Report (Cassingham)

- (24-25) 1. Report No 69 on Next Gen System Project (Jeffries)
- (26-27) 2. Status Report on Transition of Next Gen System Project Implementation to MERA
- (28) 3. Update on AECOM Technology Solutions – Next Gen Project
Third Party Customer Design Review Services
- (29-36) 4. Proposed FY20-21 Emergency Communications System Maintenance Agreement
Between MERA and the County of Marin
- (37-42) 5. Proposed FY20-21 Technical Services Agreement Between MERA and the County of Marin
- (43-48) 6. Proposed FY20-21 Communication System Services Agreement Between MERA and
the County of Marin
- (-) 7. Update on Future Funding Options for Gen 3 and/or
Increased Next Gen Operating Costs (Cusimano)
(to be distributed under separate cover)
- (49-103) 8. Proposed Assignment and Assumption Agreement Between MERA and the County of Marin
for Federal Engineering (FE) Next Gen Project Professional Services
- 9. Other Information Items

D. PUBLIC HEARINGS

- (104-108) 1. Proposed FY20-21 MERA Operating Budget and Zero-Rate Fee Schedule for
Non-Member System Users
- (109-111) 2. Proposed FY20-21 MERA New Project Financing 2007 Bank Note and
2010 Refunding Revenue Bonds Debt Service Budgets
- (112) 3. Proposed Resolution Adopting the FY20-21 Operating, New Project Financing
2007 Bank Note and 2010 Refunding Revenue Bonds Debt Service Budgets

E. Operations Reports (Rojas)

- (113-114) 1. California Highway Patrol (CHP) Request for Access to MERA Radio Channels
- (115-117) 2. Proposed Sonoma–Bay Hill Microwave Link Relinquishment
- (118-155) 3. Proposed HVAC Projects – Civic Center and
Mill Valley City Hall
- (156-158) 4. MERA System Operations Update – April
- 5. Other Information Items

- F. Open Time for Items Not on agenda (limited to two minutes per speaker)
Anyone wishing to address the Governing Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Governing Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Governing Board members. The President may refer the matter to staff for further follow up, or elect to have the matter placed on an agenda for a future meeting.

- G. Adjournment

NEXT: MERA Governing Board Regular Meeting
Wednesday – June 24, 2020 – 3:30pm

AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT: WWW.MERAONLINE.ORG

cc: BOS (for posting)

MERA Staff

General Counsel