

MARIN EMERGENCY RADIO AUTHORITY

c/o Town of Corte Madera - 300 Tamalpais Drive – Corte Madera, CA 94925
APRIL 13, 2020 VIA EMAIL

MATTHEW HYMEL, COUNTY ADMINISTRATOR
COUNTY OF MARIN

SUBJECT: RESPONSE TO MERA REQUEST FOR NOTICE OF TERMINATION EXTENSION –
NEXT GEN PROJECT IMPLEMENTATION AGREEMENT

MR. HYMEL:

MERA IS IN RECEIPT OF YOUR APRIL 9 2020 LETTER ON THE ABOVE. WE RECOGNIZE AND APPRECIATE THE COUNTY'S COMMITMENT TO A TIMELY AND SUCCESSFUL TRANSITION TO MERA OF THE RESPONSIBILITY FOR IMPLEMENTATION OF OUR MISSION CRITICAL NEXT GEN SYSTEM PROJECT. YOUR OFFER TO EXTEND LIMITED PROJECT STAFF SUPPORT FROM THE COUNTY, PARTICULARLY IN THE AREAS OF CAPITAL PROJECT ENGINEERING AND REAL ESTATE LEASING AS WE PROCEED TO SITE CONSTRUCTION, IS ACCEPTED AND APPRECIATED.

WHILE WE RECOGNIZE THE GREAT IMPACTS OF THE COVID-19 PANDEMIC ON ALL PUBLIC OPERATIONS, MERA IS PARTICULARLY CHALLENGED DURING THIS TIME. AS YOU KNOW, MERA'S STAFF IS LIMITED TO THREE PART-TIME CONTRACTORS. YOU HAVE PROVIDED AN EXTREMELY SHORT TIMELINE FOR OUR LIMITED STAFF TO PREPARE FOR A COMPLETE PROJECT TRANSITION. THIS IS PARTICULARLY DIFFICULT FOR MERA AS COMPARED TO THE COUNTY WITH ITS CONSIDERABLY GREATER EXTENT OF COUNTY STAFF RESOURCES AND TIME AVAILABILITY.

MERA ADMINISTRATIVE STAFF WILL INITIATE AND ACCELERATE THE IDENTIFICATION AND ENGAGEMENT OF A NEW PROGRAM MANAGER TO BE PART OF THE TRANSITION.

MERA GENERAL COUNSEL WILL BEGIN WORKING WITH COUNTY COUNSEL ON MERA'S ASSUMPTION OF CURRENT COUNTY NEXT GEN PROJECT CONTRACTS, INCLUDING BUT NOT LIMITED TO THE FEDERAL ENGINEERING (FE) AND MOTOROLA CONTRACTS. AS SOON AS POSSIBLE, PLEASE PROVIDE A COMPLETE LIST AND COPY OF ALL CONTRACTS AND RELATED AMENDMENTS TO WHICH THE COUNTY IS A PARTY IN ITS CAPACITY AS MERA'S NEXT GEN PROJECT ADMINISTRATOR. ADDITIONALLY, PLEASE INCLUDE THE CURRENT CONTACT INFORMATION FOR EACH VENDOR AND A COMPLETE COST ACCOUNTING OF THE VENDOR'S SERVICES OR EQUIPMENT PROVIDED TO-DATE. IMPORTANTLY, THE COUNTY SHALL ADVISE MERA OF ANY OUTSTANDING VENDOR MATTERS MERA SHOULD BE AWARE OF BEFORE ACCEPTING ASSIGNMENTS OF A CONTRACT.

FINALLY, MERA REQUESTS THE COUNTY'S PARTICIPATION IN THE DEVELOPMENT OF A CURRENT DETAILED REMAINING PROJECT TASK LIST AND RELATED CALENDAR TO BEST MANAGE FINAL PROJECT IMPLEMENTATION. SCHEDULED TELECONFERENCE MEETINGS BETWEEN THE PARTIES SHOULD COMMENCE AS SOON AS POSSIBLE.

RESPECTFULLY SUBMITTED,

RICHARD PEARCE, MERA PRESIDENT

