

MARIN EMERGENCY RADIO AUTHORITY

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MEMORANDUM

DATE: July 11, 2018
TO: MERA Executive Board
FROM: Maureen Cassingham, Executive Officer
SUBJECT: AGENDA ITEM A-2: ENGAGEMENT OF MAHER ACCOUNTANCY -
2017-18 MEASURE A PARCEL TAX
INDEPENDENT COMPLIANCE AUDIT

Recommended Action: Approve the Maher Accountancy Proposed Engagement Letter to Perform the MERA Measure A Special Parcel Tax Fiscal Year 2017-18 Independent Compliance Audit.

Background: Section 8 of the Measure A Tax Ordinance requires as follows:

“By no later than December 31 of each year, commencing with December 31, 2016, independent auditors shall review whether the tax revenues collected pursuant to this Ordinance are collected, managed and expended in accordance with the requirements of this Ordinance.”

Prior to presentation to the Governing Board, one of the primary duties of the Citizens Oversight Committee is to review the finding of the Independent Compliance Audit of Measure A. Maher Accountancy, MERA’s Independent Auditor, performed the FY16-17 Compliance Audit and has submitted a proposed engagement letter on June 21, 2018, to perform the FY17-18 Measure A Parcel Tax Independent Compliance Audit for a fee of \$13,450.

Attached is the proposal which sets forth the Scope of Services.

ATTACHMENT:

A-2a Proposed Engagement Letter to Perform 2017-18 Measure A Parcel Tax Independent Compliance Audit – Maher Accountancy