

**MARIN EMERGENCY RADIO AUTHORITY**

c/o Novato Fire Protection District  
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**MEMORANDUM**

**DATE:** May 2, 2018  
**TO:** MERA Executive Board  
**FROM:** Maureen Cassingham, Executive Officer  
**SUBJECT:** AGENDA ITEM **A-5**: CONFIRMATION OF BI-MONTHLY REGULAR  
EXECUTIVE BOARD MEETING DATES: FY18-19

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Recommended Action: Approve the bi-monthly meeting dates for the MERA Executive Board for FY18-19 as follows:

- **Note: EB meetings are Bi-Monthly, on the second Wednesday, except for the May meeting actions on final Annual Budgets.**

Wednesday	July 11	3:30 p.m.
Wednesday	September 12	3:30 p.m.
Wednesday	November 14	3:30 p.m.
Wednesday	January 9	3:30 p.m.
Wednesday	March 13	3:30 p.m.
Wednesday	May 1 *	3:30 p.m.

Background: This is an annual scheduling action by the MERA Executive Board

Meeting location will continue to be (unless otherwise noted):  
Novato Fire Protection District Administrative Office  
Heritage Conference Room  
95 Rowland Way - Novato