



DEPARTMENT OF PUBLIC WORKS

Quality, Excellence, Innovation

DATE: December 14, 2016

TO: MERA Governing Board

FROM: Pat Echols, Operations Officer

SUBJECT: AGENDA ITEM **C-1**: Phase 2 Next Generation Implementation Wireless Consulting Services Contract

Recommended Action: Recommend that the Marin County Board of Supervisors approve the contract.

Discussion: On February 4, 2015, the MERA Executive Board authorized the release of the wireless communications consulting services request for proposal (RFP). The RFP process closed on 04/28/15 with six proposals being submitted. After review and ranking of proposals by County staff and a subcommittee of the Next Generation Project Oversight Committee, the Executive Board approved the top finalist, Federal Engineering, Inc. (FE) on July 8, 2015. On August 26, 2015, your Board recommended approval of a wireless communications consulting services contract with FE to the Marin County Board of Supervisors, who approved the contract on September 22, 2015.

The existing contract has provided FE services through Phase 1 of the Next Generation project (award of the system vendor contract), with an anticipation that a second consulting services contract would be recommended to the Governing Board for Phase 2, System Implementation. Based on the progress of MERA and County staff contract negotiations with Motorola, the attached contract was developed and negotiated with FE to provide Phase 2 services.

The contract scope assumes that full system completion will occur in Spring 2019 although the new system should be operational by the end of 2018. The key provision of the contract is for FE to provide a full-time project manager to oversee Motorola's system design and implementation. Based on Motorola's proposed schedule, the new system should be operational by December 2018, with additional closeout activities extending into May 2019. The not-to-exceed contract assumes project manager will be fully engaged on the project until May 2019. As FE project manager services will only be billed on a monthly basis until the project is completed, contract savings will be realized if project completion/closeout occurs prior to May 2019.

Attachment: Phase 2 Next Generation Wireless Consulting Services contract

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