

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District
95 Rowland Way, Novato, CA 94945
PHONE: (415) 878-2690 FAX: (415) 878-2660
WWW.MERAONLINE.ORG

Executive Board Regular Meeting Notice

DATE: Wednesday – May 7, 2014

TIME: 3:30pm

PLACE: Novato Fire Protection District Administration Office – Heritage Conference Room
95 Rowland Way, Novato, CA 94945

Facilities and meetings comply with the Americans With Disabilities Act. If special accommodations are needed, please contact the NFPD Administrative Assistant as soon as possible at (415) 878-2606.

AGENDA

CALL TO ORDER

A. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Board or the public requests that a separate action be taken on a specific item.

1. Minutes from March 12, 2014 Executive Board Regular Meeting
2. Proposed Agreement for FY13-14 Audit Services – Maher Accountancy
3. Proposed Sixth Amendment to Office and Staff Services Agreement between MERA and Novato Fire Protection District
4. Report #19 on Strategic Plan Implementation
5. Report on Round Two Presentations
6. Proposed Revisions to MERA Purchasing Policy and Procedures
7. Confirmation of Bi-monthly Regular Executive Board Meeting Dates: FY14-15

B. Executive Officer's Report (Cassingham)

1. Nomination of Officers for MERA Governing Board (President and Vice President)
2. Proposed FY14-15 Technical Services Annual Agreement between MERA and County of Marin
3. Proposed FY14-15 Communication Engineering Services Annual Agreement between MERA and County of Marin

4. Proposed FY14-15 MERA Operating Budget and Zero-Rate Fee Schedule for Non-Member Users
 5. Proposed FY14-15 MERA New Project Financing and Revenue Bonds Budgets
 6. Status of FY13-14 Equipment Replacement Requests and Proposed FY14-15 Equipment Replacement Requests (Tackabery)
 7. System Analysis FY13-14 Capital Projects Update and Proposed FY14-15 System Analysis Capital Projects (Tackabery)
 8. Bi-Monthly Report on Reserve Funds Balances
 9. Update on Forbes Reservoir Utilities Undergrounding Project
 10. Other Information Items
- C. Operations Reports (Tackabery)
1. Status of Tomales Communications Site Lease, MALT Agricultural Conservation Easement and Verizon Access Road Agreement
 2. Request for Waiver of Radio Moratorium
 - Marin County Parks
 - NORCAL Ambulance
 3. Status/Work Statistics Reports (Chuck)
 4. Other Information Items
- D. Open Time for Items Not on agenda (limited to two minutes per speaker)
Anyone wishing to address the Executive Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Executive Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Executive Board members. The Chair may refer the matter to staff for further follow up, or elect to have the matter placed on an agenda for a future meeting.
- E. Adjournment

NEXT: MERA Executive Board Regular Meeting
Wednesday – July 9, 2014 – 3:30pm

AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT:
WWW.MERAONLINE.ORG

cc: BOS (for posting) MERA Staff General Counsel Novato City Clerk (minutes)