

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District
95 Rowland Way, Novato, CA 94945
PHONE: (415) 878-2690 FAX: (415) 878-2660
WWW.MERAONLINE.ORG

EXECUTIVE COMMITTEE

Regular Meeting Notice

DATE: Wednesday – May 9, 2012

TIME: 3:30pm

PLACE: Novato Fire Protection District Administration Office – Heritage Conference Room
95 Rowland Way, Novato, CA 94945

District facilities and meetings comply with the Americans With Disabilities Act. If special accommodations are needed, please contact the District Administrative Assistant as soon as possible at (415) 878-2608.

AGENDA

A. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Committee or the public requests that a separate action be taken on a specific item.

1. Minutes from March 14, 2012 Executive Committee Regular Meeting
2. Proposed Agreement for FY11-12 Audit Services – Maher Accountancy
3. Proposed Third Amendment to Office and Staff Services Agreement between MERA and Novato Fire Protection District
4. Confirmation of Bi-monthly Regular Executive Committee Meeting Dates - FY12-13
5. Proposed Transfer of MERA Electric Accounts to Marin Clean Energy (MCE)

B. Executive Officer's Report (Cassingham)

1. Proposed Technical Services Agreement between MERA and County of Marin
2. Proposed FY12-13 MERA Operating Budget and Fee Schedule for Non-Member Users
3. Proposed FY12-13 MERA Other Budgets
4. Nomination of Officers for MERA Board (President and Vice President)
5. Report #8 on Strategic Plan Implementation

6. Other Information Items

C. Operations Reports (Tackabery)

1. Report on Tomales Emergency Radio Project
 - Review of Requests for Expenditures
2. Report on Martha Company Development Proposal in Tiburon
 - Review of Requests for Expenditures
3. Report on Next Generation System Feasibility Study
 - Review of Requests for Expenditures
4. Report on Marin County Emergency Operations Facility Project
5. Requests for Waiver of Radio Moratorium
 - United States Coast Guard
 - City of Sausalito Police Department
6. Status/Work Statistics Reports (Chuck)
7. Other Information Items

D. Open Time for Items Not on agenda (limited to two minutes per speaker)

Anyone wishing to address the Committee on matters not on the posted agenda may do so. Each speaker is limited to two minutes. As these items are not on the posted agenda, members of the Committee may respond briefly, but the Committee's general policy is to refer such items to staff for attention, or have the matter placed on a future agenda for a more comprehensive action or report and formal public discussion.

E. Adjournment

NEXT: MERA Executive Committee Regular Meeting
Wednesday – July 11, 2012 – 3:30pm

AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT:
WWW.MERAONLINE.ORG

cc: Diane Patterson (for posting)
MERA Staff

General Counsel
Novato City Clerk (w/minutes)