

**RESOLUTION NO. 2015-02**

**A RESOLUTION OF THE GOVERNING BOARD OF THE  
MARIN EMERGENCY RADIO AUTHORITY ESTABLISHING A  
CITIZENS OVERSIGHT COMMITTEE FOR REVIEW OF  
EXPENDITURES OF MEASURE A PARCEL TAX REVENUES**

WHEREAS, the MERA Governing Board is required by Section 9 of the Measure A Tax Ordinance, passage of which was certified by the Marin County Registrar of Voters on November 26, 2014, to establish a Citizens Oversight Committee, by June 30, 2015, for the purpose of reviewing expenditures of the revenues collected pursuant to the Ordinance; and,

WHEREAS, the terms, duties, qualifications, appointments, and other requirements for the Citizens Oversight Committee are required to be established by Resolution of the MERA Governing Board.

NOW, THEREFORE, the Governing Board of the Marin Emergency Radio Authority Does Resolve, Declare, Determine as follows:

Section 1. Duties: Members are responsible for (a) reviewing expenditures of revenues collected pursuant to the Tax Ordinance; (b) reviewing annual Independent Compliance Audits; and, (c) reviewing Annual Reports to the County Board of Supervisors and MERA Governing Board on the amounts of tax revenues collected and expended, along with Project status.

Section 2. Appointment: The MERA Governing Board will appoint Committee Members with confirmation by the Marin County Board of Supervisors. One member will be appointed from each Supervisorial District.

Section 3. Membership Application: An application will be developed by MERA and made available online and by mail. Applications will be reviewed by the MERA Executive Board or a Subcommittee thereof, in conjunction with public interviews followed by appointment by the Governing Board and confirmation by the Marin County Board of Supervisors. These actions will occur in publicly noticed meetings. FPPC Form 700 filings will be required of members from time of appointment, annually and upon leaving office.

Section 4. Number of Members: Five (5) Members with a quorum of three (3).

Section 5. Term Length: Initial terms are two years for (2) members and four years for (3) members. Thereafter, terms are four years with no term limits.

Section 6. Qualifications: In addition to County of Marin residency and property taxpayer status, membership is restricted to persons who are neither elected officials nor employees from

any agency or organization that oversees or benefits from parcel tax expenditures. Attention to detail and willingness to commit at least 10 hours to Committee work per quarter is required. Experience with construction, business practices, project administration, accounting or budgeting is helpful.

Section 7. Time/Day of Meetings: Meetings will be convened at least quarterly initially but not less than annually, open to the public and conducted in compliance with the Brown Act, California's Open Meeting law. Meetings will be publicized and posted in advance. Committee reports and minutes will be available on MERA's Website (meraonline.org). Location of the meetings will be at the Marin Civic Center, San Rafael, California, for centrality/access purposes.

Section 8. Reimbursement for Expenses/Per Diem: All members will serve without compensation.

Section 9. Committee Bylaws: The Committee will adopt Bylaws approved by the MERA Governing Board within 90 days after appointment.

**ADOPTED AND APPROVED BY THE GOVERNING BOARD OF THE  
MARIN EMERGENCY RADIO AUTHORITY, this 25<sup>th</sup> day of March 2015,  
by the following vote, to wit:**

Ayes:

Nays:

Abstentions:

Absent:

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President

Attest:

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Secretary