

E.B. 1/14/15 Agenda Item A-4a

MARIN EMERGENCY RADIO AUTHORITY

95 Rowland Way, Novato, CA 94945

PHONE: (415) 878-2690 FAX: (415) 878-2660

WWW.MERAONLINE.ORG

DATE: December 10, 2014
TO: MERA Governing Board
FROM: Maureen Cassingham, Executive Officer
SUBJECT: AGENDA ITEM **C-8**: REPORT #23 ON
STRATEGIC PLAN IMPLEMENTATION

Recommended Action: Receive and file Report #23 on Strategic Plan Implementation.

Background: This Report provides the following updates since Report #22 was presented to the Executive Board on November 12, 2014:

The Executive Board received Special Project Manager Jeffries' updated Report on MERA's public education and outreach, listing 11 meetings with groups and organizations throughout the County, from August 15 to October 6 and noting a pending presentation to the Terra Linda Rotary Club on December 16.

On November 12, the Executive Board also acted on a series of recommendations from the Finance Committee relative to Next Gen System implementation. Included in their discussions were the initial project implementation schedule, cash flow needs and a bond financing plan absent a parcel tax and member apportionment formula. It also discussed the Gen III Replacement Reserve, System Upgrade Agreement (SUA) for the Next Gen System, a new Next Gen Project Oversight Committee, MERA contract staffing for the Project, a contract with DPW for initial Next Gen Project services and a policy regarding new members and non-member System users.

The Executive Board recommended Governing Board acceptance of Report #2 from the Ad Hoc Subcommittee on the Citizens Oversight Committee and approval of the Proposed Committee Bylaws. Finally, the Executive Board recommended Governing Board approval of, based on reported key terms and subject to the completion of negotiations between MERA, MALT, the Parks Trust and Verizon, a Resolution of Necessity regarding the MALT Agricultural Conservation Easement and related Settlement Agreement with MALT, a Communications Site Lease Agreement and an Access Road Construction Cost-Sharing and Maintenance Agreement - all financially contingent upon issuance of a building permit for the Next Gen System additional Site Project.

AGENDA ITEM C-8: REPORT #23 ON STRATEGIC PLAN IMPLEMENTATION

December 10, 2014

Page 2

These negotiations are continuing with the expectation that this Resolution and related Agreements will be presented to the Governing Board for action in early 2015.

On November 21, 2014, the Registrar of Voters confirmed, with 100% of the vote counted, that Measure A passed with 67.14% of the vote or 398 votes with election results certified on November 26, 2014.

Governing Board Agenda Items C-9, MERA's Next Gen Project Outreach Summary; E-1, 2014 Election Recap; E-2, Recommendations from Finance Committee and Executive Board Re: Next Gen System Project Implementation; E-3, Addendum to Original NBS Agreement to Provide Optional Post-Election Tax Administration Services for the Marin Emergency Radio Authority; and E-4, Report from Ad Hoc Subcommittee on Citizens Oversight Committee, are presented for Governing Board action at today's meeting.

ATTACHMENTS:

- C-8a Report #20 on Strategic Plan Implementation (E.B. 7/14/14)
- C-8b Report #21 on Strategic Plan Implementation (E.B. 9/10/14)
- C-8c Report #22 on Strategic Plan Implementation (E.B. 11/12/14)