

**MARIN EMERGENCY RADIO AUTHORITY**

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**DATE:** December 11, 2013  
**TO:** MERA Governing Board  
**FROM:** Maureen Cassingham, Executive Officer  
**SUBJECT:** AGENDA ITEM **B-7**: REPORT FROM EXECUTIVE BOARD  
SUBCOMMITTEE –  
NFPD REQUEST FOR EXECUTIVE BOARD SEAT

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**Recommended Action:** That the Report from Executive Board Subcommittee, presented to the Executive Board on November 2013 on the request from NFPD for a seat on the Executive Board, be received and filed.

**Background:** On September 11, 2013 the Executive Board received the attached request from the NFPD Board, via their President, for a seat on the MERA Executive Board (see attached staff report).

The Executive Board appointed a Subcommittee of Members Pearce, Doyle and Stutsman to review the request and report back with a recommendation(s). The Subcommittee met on October 7 to review and discuss MERA governance changes that resulted in the current 9-member Executive Board composition.

President Pearce has followed up with additional outreach to NFPD and will be submitting this matter to the County Fire Chiefs' Association for review and input by the Fire Chiefs of MERA Members who select the Fire Services' Executive Board member. The Executive Board Subcommittee will provide their next report to the Executive Board on this at their January 8, 2014 meeting.

**ATTACHMENTS:**

B-7a Staff Report – NFPD Request for Executive Board Seat (E.B. 9/11/13)

Letter of Request for Seat on MERA Executive Board – Novato Fire District