

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District
95 Rowland Way, Novato, CA 94945
PHONE: (415) 878-2690 FAX: (415) 878-2660

WWW.MERAONLINE.ORG

MEMORANDUM

DATE: December 11, 2013
TO: MERA Governing Board
FROM: Maureen Cassingham, Executive Officer
SUBJECT: AGENDA ITEM **B-5**: MERA 2013 AUDITOR COMMUNICATION WITH BOARD OF DIRECTORS AND FY12-13 AUDITED FINANCIAL STATEMENTS AND AUDITORS' REPORT

Recommended Action: Upon recommendation of the Finance Committee and Executive Board, accept the MERA 2013 Auditor Communication with Board of Directors and MERA's Final Audited Financial Statements and Auditors' Report for FY12-13 and direct the Executive Officer to transfer \$150,000 from the June 30, 2013 Fund 70030 (Operating) balance to Fund 70036 (Replacement) per Governing Board Resolution (5/15/13).

Background: Attached are Maher Accountancy's Communication with Board of Directors, Independent Auditors' Report, Management Discussion and Analysis, Financial Statements and other Supplemental Information for MERA for FY12-13.

The MERA Finance Committee, Executive Board and MERA staff have reviewed these documents. The Committee directed accelerating compliance with GASB in the FY12-13 Audit on bond financing costs being charged to expense and removed from the Balance Sheet as a prior period adjustment.

The Auditor, with Executive Board concurrence, made depreciation changes under the following assumptions:

- 1) the system should be fully depreciated as of 6/30/18; and,
- 2) the full cost of the towers, based on their relative value to the rest of the system equipment, are depreciated at the same pace.

The letter to the Governing Board concludes that there are no indications of internal control deficiencies.

Once again, additional schedules are provided at the back of the report, which present budget and actual activity and ending fund balances for each of the individual funds. Also included are the listings of site lease commitments and contract commitments for the current and future fiscal years. All of these schedules are useful references for MERA's member agencies, staff and the public.

ATTACHMENTS: MERA 2013 Auditor Communication with Board of Directors
Financial Statements and Auditors' Report – Year Ended June 30, 2013