

MARIN EMERGENCY RADIO AUTHORITY

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MEMORANDUM

DATE: March 13, 2013
TO: MERA Executive Board
FROM: Maureen Cassingham, Executive Officer
SUBJECT: AGENDA ITEM **C-4**: PROPOSED **PRELIMINARY** FY13-14 MERA
OPERATING, NEW PROJECT FINANCING AND
REVENUE BONDS BUDGETS

Recommended Action: Based on Finance Committee review, approve the **PRELIMINARY** MERA FY2013-14 Budgets for Operating, New Project Financing and Refunding Revenue Bonds for immediate distribution to Member agencies. On May 8th, the Executive Board will review and recommend the final proposed budgets for Governing Board approval.

Background: Total Proposed Preliminary Operating Budget for FY13-14 is \$1,641,642, which represents a 3.1% increase over prior year's budget. A recent history of total annual operating budgets and percentage changes over prior years is as follows:

<u>Fiscal Year</u>	<u>Annual Operating Budget</u>	<u>\$ Variance</u>	<u>% Variance</u>
2007-08	\$1,716,926		
2008-09	1,647,000	< 69,926>	-4.1
2009-10	1,642,000	< 5,000>	- .3
2010-11	1,496,105	<145,895>	-8.9
2011-12	1,499,630	+ 3,525	+ .2
2012-13	1,591,930	+ 92,300	+6.2

The second budget is for the 2007 Citizen Bank Loan Note for supplemental capital borrowing. The Governing Board directed that this payment remain the same through the life of the Note.

The third budget is the annual debt service for the Refunding Revenue Bonds and there is no discretion in the payment amount.

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Member agency contribution schedules, based on the Executive Board's approval of the Preliminary Operating Budget as well as schedules for the New Project Financing and Revenue Bonds Budgets will be distributed to the members on or about March 14. Recipients of this information will include all Governing Board Members and Alternates and Executive Board Members and agency representatives designated to receive financial information.

Upon final Governing Board approval of the annual budgets on May 15, member agency invoices with applicable contribution schedules, will be distributed to the designated financial recipients.

Operating Fund 70030 (Annual Operating Budget):

Budget FY 2012-13	Budget FY 2013-14
\$1,591,930	\$1,641,642 <u>proposed preliminary</u>

Project Fund 70032 (New Project Financing – 2007 Note):

Budget FY 2012-13	Budget FY 2013-14
\$225,000	\$225,000

2010 Bond Fund 70035 (Payment of annual debt service for 2010 Refunding Revenue Bonds):

Budget FY 2012-13	Budget FY 2013-14
\$2,122,375	\$2,121,325

ATTACHMENTS:

C-4a) **PRELIMINARY** FY13-14 Operating Budget (Fund 70030) w/ Exhibits 1 & 2

C-4b) Status of FY12-13 Reserves Funds – Fund 70032 (page 1)
Fund 70036 and Fund 70037 (page 2)