

MARIN EMERGENCY RADIO AUTHORITY

c/o Town of Corte Madera
300 Tamalpais Drive – Corte Madera, CA 94925
PHONE: (415) 927-5050
WWW.MERAONLINE.ORG

DATE: December 2, 2019
TO: MERA Finance Committee
FROM: Maureen Cassingham, Executive Officer
SUBJECT: AGENDA ITEM **E**: PROPOSED SIX-MONTH NOTICE:
NON-MEMBER SYSTEM USER FEES

Recommended Action: Recommend Governing Board acceptance of the continuation of the Zero-Rate Fee Schedule for Non-Member System Users.

Background: On December 14, 2011, the MERA Governing Board formally approved System use by mutual aid and automatic backup agencies as critical to MERA Member operations and established a zero-rate fee schedule for the ensuing year.

Per Section 4 of Article VII of the MERA Bylaws, the Executive Officer has recommended, as part of the annual budget approval for FY19-20, continuation of the Zero-Rate Fee Schedule for Non-Member agencies. In 2016, the Non-Member User Subcommittee supported inclusion of a six-month advance notice of a fee schedule change in the Letters of Agreement (LOA) with Non-Member System Users.

In accordance with the LOA notice requirements, any fee changes must be reviewed by the Executive Board in November to permit six months notification prior to July 1 of the new fiscal year. Due to cancellation of the Executive Board's November 13, 2019 meeting, the Finance Committee is being asked to make a recommendation on this matter.

The Executive Officer continues to support the Zero-Rate Schedule for Non-Member Users.