

MARIN EMERGENCY RADIO AUTHORITY

c/o Town of Corte Madera
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WWW.MERAONLINE.ORG

DATE: August 28, 2019
TO: MERA Next Generation Project Oversight Committee
FROM: Ernest Klock, Operations Officer
SUBJECT: AGENDA ITEM D: Operations Working Group Attendance

Recommended Action: Accept the report.

The purpose of the Operations Working Group is to advise on and evaluate the performance of the current MERA communication system, as well as give input on the Next Gen System implementation. Monthly meetings have been held over the past year with attendance from various member agencies (attendee list attached for past eight months). The agendas for the meetings routinely include analysis of radio requests from both member and non-member agencies, updates on the Next Gen project, updates to the CEQA process, and discussion of the system usage statistical reports. In the recent past, the group has given input on the following topics: Next Gen Contract Change Orders #1 thru #11, Radio Alias Model for Next Gen, Knobology, First Gen System Radio Surplus Policy, and updates to the Mutual Aid and VHF Overlay Plans.

Moving forward and in addition to the recurring monthly items, the Operations Working Group will be asked to provide input on several topics that affect member agencies including, but not limited to: finalizing fleet mapping, agency cutover planning, Fire Station Alerting installation and cutover tasks, and early radio installation planning. In addition to these, there will be many other items that have the potential to impact MERA member agencies as we transition the old system to the Next Gen System. With the close of CEQA anticipated for Fall 2019 and the completion of the Next Gen System design shortly following, careful planning for these various activities is needed and the Operations Working Group is best suited to advise on behalf of MERA member agencies. With good coordination and participation from the member agencies, we can ensure a smooth and timely transition to the Next Gen system.

Attachment: Operations Working Group Attendance since December 2018

December 5, 2018

MERA Operational Issues Working Group

In Attendance: Mark Brown – Marin County Fire
Heather Costello - MCSO
Tucker Evans – DPW Radio
Jacqueline Graf-Reis – Mill Valley PD
Ernest Klock – MERA Ops Officer
Lee Ann Magoski – MCSO Comm Center
Stephen Marcotte – Bolinas Fire
Christopher McKnight – Kentfield Fire
Chris Moran – Fairfax PD
David Mortimer – DPW
Ethan Simpson – DPW Radio
Ann Hearty – Recording Secretary

February 6, 2019

MERA Operational Issues Working Group

In Attendance: Rich Brothers – Novato PD
Tucker Evans – DPW Radio
Jacqueline Graf-Reis – Mill Valley PD
David Jeffries – MERA
Ernest Klock – MERA Ops Officer
Heather Costello – MCSO Comm Center
Stephen Marcotte – Bolinas Fire
Christopher McKnight - Kentfield Fire
David Mortimer – DPW
Randy Saxe – EMS Agency
Jim Fox – Inverness Fire
Matt Barnes – Southern Marin Fire
Ethan Simpson – DPW Radio
Melissa Rother – FirstNet/AT&T
LJ Nielsen – FirstNet
Ann Hearty – Recording Secretary
Irene Emma – Recording Secretary

March 6, 2019

MERA Operational Issues Working Group

In Attendance: Colin Jackson – Tiburon Fire
Ajene Tarrant – Skywalker Fire
Rich Brothers – Novato PD
Tucker Evans – DPW Radio
Martin Langeveld – COM PD
Scott Shurtz – CMD
Don Stasiowski – CMD
Bob Sinnott – SNR
Mohamad Osman – Marin Transit
Chris Morin – Fairfax PD

Maura Griffin - MERA
David Jeffries – MERA
Ernest Klock – MERA Ops Officer
Heather Costello – MCSO Comm Center
Christopher McKnight - Kentfield Fire
David Mortimer – DPW
Randy Saxe – EMS Agency
Jim Fox – Inverness Fire
Matt Barnes – Southern Marin Fire
Ethan Simpson – DPW Radio
Rafael Tellez-Talavara – Recording Secretary
Irene Emma – Recording Secretary

April 3, 2019

MERA Operational Issues Working Group

In Attendance:

Stephen Marcotte – Bolinas FD
Rich Brothers – Novato PD
Tucker Evans – DPW Radio
Donald Stasiowski – CMD
Mohamad Osman – Marin Transit
Chris Morin – Fairfax PD
David Jeffries – MERA
Heather Costello – MCSO Comm Center
David Mortimer – DPW
Rico Tabaranza – Fairfax PD
Mark Brown – MCFD
Jim Fox – Inverness Fire
Matt Windrem – San Rafael FD
Jacqueline Graf- Mill Valley PD
Gerald McCarthy – Novato FD
Ethan Simpson – DPW Radio
Rafael Tellez-Talavara – Recording Secretary
Irene Emma – Recording Secretary

May 1, 2019

MERA Operational Issues Working Group

In Attendance:

Stephen Marcotte – Bolinas FD
Rich Brothers – Novato PD
Tucker Evans – DPW Radio
Ernest Klock – Ops Officer MERA
Donald Stasiowski – CMD
Mohamad Osman – Marin Transit
David Jeffries – MERA
Heather Costello – MCSO Comm Center
David Mortimer – DPW
Mark Brown – MCFD
Randy Saxe – EMS P.H.

Scott Shurtz – Central Marin Fire
Chris Morin – Fairfax PD
Jacqueline Graf- Mill Valley PD
Ethan Simpson – DPW Radio
Rafael Tellez-Talavara – Recording Secretary
Irene Emma – Recording Secretary

June 5, 2019

MERA Operational Issues Working Group

In Attendance:

Rich Brothers – Novato PD
Tucker Evans – DPW Radio
Ernest Klock – Ops Officer MERA
Donald Stasiowski – CMD
David Jeffries – MERA
David Mortimer – DPW
Christopher McKnight - Kentfield Fire
Randy Saxe – EMS P.H.
Bob Sinnott – SNR
Chris Morin – Fairfax PD
Jacqueline Graf- Mill Valley PD
Ethan Simpson – DPW Radio
Rafael Tellez-Talavara – Recording Secretary
Irene Emma – Recording Secretary

August 7, 2019 Meeting Notes

MERA Operational Issues Working Group

In Attendance:

Rich Brothers – Novato PD
Matt Cobb – Corte Madera FD
Bill Frass – San Rafael PD
Glenn McElderry – San Rafael PD
Sophia Winter – Novato PD
Martin Langeveld – Corte Madera PD
Donald Stasiowski – CMD
David Jeffries – MERA
David Mortimer – DPW
Christopher McKnight - Kentfield Fire
Troy Peterson – EMS P.H.
Matt Windrem _ San Rafael FD
Steve Marcotte – Bolinas FD
Faby Guillen – City of San Rafael Sr. Project Mgr.
Chris Morin – Fairfax PD
Ethan Simpson – DPW Radio
Edtiana Rockwell – AST DPW
Irene Emma – Recording Secretary