

MARIN EMERGENCY RADIO AUTHORITY

c/o Town of Corte Madera
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MEMORANDUM

DATE: July 10, 2019

TO: MERA Executive Board

FROM: Maureen Cassingham, Executive Officer

SUBJECT: AGENDA ITEM A-2: ENGAGEMENT OF MAHER ACCOUNTANCY -
2018-19 MEASURE A PARCEL TAX
INDEPENDENT COMPLIANCE AUDIT

Recommended Action: Approve the Maher Accountancy Proposed Engagement Letter to Perform the MERA Measure A Special Parcel Tax Fiscal Year 2018-19 Independent Compliance Audit.

Background: Section 8 of the Measure A Tax Ordinance requires as follows:

“By no later than December 31 of each year, commencing with December 31, 2016, independent auditors shall review whether the tax revenues collected pursuant to this Ordinance are collected, managed and expended in accordance with the requirements of this Ordinance.”

Prior to presentation to the Governing Board, one of the primary duties of the Citizens Oversight Committee is to review the findings of the Independent Compliance Audit of Measure A. Maher Accountancy, MERA’s Independent Auditor, submitted a proposed engagement letter on June 17, 2019, to perform the FY18-19 Measure A Parcel Tax Independent Compliance Audit for a fee of \$13,950. This represents a 3.7% increase over prior year. Audit cost is charged to Measure A Fund 70038.

Attached is the proposal which sets forth the Scope of Services.

ATTACHMENT:

A-2a Proposed Engagement Letter to Perform 2018-19 Measure A Parcel Tax Independent Compliance Audit – Maher Accountancy