

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District
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MEMORANDUM

DATE: May 8, 2019
TO: MERA Governing Board
FROM: Maureen Cassingham, Executive Officer
SUBJECT: AGENDA ITEM **C-2**: PROPOSED FY19-20 EMERGENCY
COMMUNICATIONS SYSTEM MAINTENANCE
AGREEMENT BETWEEN MERA AND
THE COUNTY OF MARIN

Recommended Action: Upon Executive Board recommendation, approve the Proposed FY19-20 Emergency Communications System Maintenance Agreement between MERA and the County of Marin effective July 1, 2019 through June 30, 2020, at a cost of \$493,322 which includes a 2.5% CPI over current year.

In addition, a separate budget line item is submitted for Parts, Materials and Factory Repairs for FY19-20 that is budgeted for \$101,914, including the CPI of 2.5%. This line item is expended only as needed.

Background: The current Annual System Maintenance Agreement with the County terminates on June 30, 2019. This Agreement covers preventive maintenance of the system backbone (prime site, microwave system and mountaintop sites), corrective maintenance (site reconnaissance, installation and corrective maintenance of prime site, microwave system and mountaintop sites equipment), one-time programming (converting existing system equipment), one-time new equipment programming and extra work as requested by the Authority.

Attached is the proposed Annual Maintenance Agreement which provides the same categories of services as in the current Annual Agreement.

ATTACHMENT:

C-2a Proposed FY19-20 Emergency Communications System Maintenance Agreement
Between MERA and the County of Marin