

**MARIN EMERGENCY RADIO AUTHORITY**

c/o Novato Fire Protection District

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**DATE:** March 13, 2019

**TO:** MERA Executive Board

**FROM:** Dave Jeffries, Deputy Executive Officer for the Next Gen Project

**SUBJECT:** AGENDA ITEM B-2: Report No 52 on Next Gen System Project and Budget

Recommended Action: Review, discuss and accept report.

Background:

We are currently in Customer Design Review (CDR) with Motorola. MERA is represented in these discussions by our Federal Engineering Project Manager, David Mortimer, MERA Operations Officer Ernest Klock, Ethan Simpson and myself, supported by additional County and Federal Engineering staff, as needed. A few key issues:

1) Recent Project Meetings and Conference Calls:

- a. MERA Project Calls: 10/01/18, 10/15/18, 10/29/18, 11/13/18, 12/10/18, 01/07/19, 01/22/19, 02/04/19, 02/19/19, 03/04/19
- b. Motorola Project Meetings: 10/04/18, 10/11/18, 10/18/18, 10/25/18, 11/01/18, 11/15/18, 12/06/18, 02/07/19, 03/07/19
- c. MERA Overhead Meeting: 10/17/18
- d. Citizen Oversight Committee: 09/19/18
- e. MCOE Meeting: 10/05/18, 11/13/18
- f. Muir Beach: 12/12/18
- g. Sonoma County Public Safety Consortium Presentation: 02/07/19

2) Change Orders:

- a. A large focus of the team's efforts has been on Contract Change Orders #5 thru 11. As of the Governing Board meeting of 12/12/18, all of the Contract Change Orders were approved by the Governing Board with the exception of CCO#8 (Microwave/MPLS) which is currently being investigated further. CCO#8 will be presented to the Next Gen Project Oversight Committee for review and comment before further Executive or Governing Board consideration.
- b. We are tentatively looking at a Next Gen Project Oversight Committee meeting in late April, 2019.

3) Next Gen Project Administrative Assistant Update:

- a. Alex Anderson resigned at the end of December 2018 to pursue other opportunities.
- b. Maura Griffin has joined MERA as our new Administrative Assistant for the Next Gen Project and is an RGS employee.

4) Next Gen Project Budget and Expenditures:

- a. The attached budget and expenditure summary reflect the Contract Change Orders approved thru 2018 and expenditures thru 12/07/18. The Contract Change Order regarding microwave/MPLS is still under review.

5) Low Income Senior Homeowner Parcel Tax Exemption:

- a. MERA will be sending out Media Releases on 03/11/19, 04/22/19 and 05/13/19 to advise the public of this year's exemption application period and the need to apply annually.
- b. Copies of the Media Releases and Application Packet will be provided to the members of the Governing Board at their 03/27/19 meeting.
- c. Applications are due by June 1, 2019.

Attachments: **(Reports noted below are not included with G.B. 3/27– reference dates as listed)**

B-2a      MERA Next Gen Project Budget and Expenditures, revised 01/10/2019

B-2b      Next Gen System Reports:  
            Report #46 (GB, 09/26/18)  
            Report #47 (GB, 10/24/18)  
            Report #48 (GB, 11/28/19)  
            Report #49 (GB, 12/12/19)  
            Report #50 (GB, 01/23/19)  
            Report #51 (GB, 02/27/19)