

# MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District  
95 Rowland Way, Novato, CA 94945

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[www.meraonline.org](http://www.meraonline.org)

## EXECUTIVE BOARD

### Regular Meeting Notice

**DATE:** Wednesday – March 13, 2019

**TIME:** 3:30pm

**PLACE:** Novato Fire Protection District Administration Office – Heritage Conference Room  
95 Rowland Way, Novato, CA 94945

Facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the NFPD Administrative Assistant as soon as possible at (415) 878-2690.

### Page # Reference

(1-2) AGENDA

A. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a member of the Executive Board or the public requests that separate action be taken on a specific item.

(3-9) 1) Minutes from September 12, 2018 Executive Board Regular Meeting

(10-15) 2) Report No. 78 on Strategic Plan Implementation

(16) 3) Update on Reinvestment of 2016 Bonds Proceeds and  
New Guaranteed Investment Contract (GIC)

(17) 4) Bi-Monthly Report on MERA Reserve Fund Balances

B. Executive Officer's Report (Cassingham)

(18-22) 1) Proposed PRELIMINARY FY19-20 MERA Operating, New Project Financing and  
2010 Refunding Revenue Bonds Budgets

(23-31) 2) Report No. 52 on Next Gen System Project and Budget (Jeffries)

(32-46) 3) Update on Termination of MERA/NFPD Office and Staff Services Agreement

4) Other Information Items

C. Operations Reports (Klock)

(47) 1) CEQA Process and Schedule Update – Next Gen Project

(-) 2) Update on DPW Next Gen Project Staffing (Verbal)

(48-50) 3) Request for Additional Radios – Sausalito Police Department and  
Tiburon Fire Protection District

(51-60) 4) MERA System Operations Updates – September, October, November and December, 2018  
and January and February, 2019 (Simpson)

5) Other Information Items

D. Open Time for Items Not on Agenda (*limited to two minutes per speaker*)  
*Anyone wishing to address the Executive Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Executive Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Executive Board members. The Chair may refer the matter to staff for further follow up, or elect to have the matter placed on an agenda for a future meeting.*

E. Adjournment

**NOTE: NEXT MEETING OF MERA EXECUTIVE BOARD  
Wednesday – May 1, 2019 – 3:30 p.m.**

**AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT  
[WWW.MERAONLINE.ORG](http://WWW.MERAONLINE.ORG)**

cc: BOS (for posting)

MERA Staff

General Counsel