

# MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District  
95 Rowland Way, Novato, CA 94945  
PHONE: (415) 878-2690 FAX: (415) 878-2660  
[WWW.MERAONLINE.ORG](http://WWW.MERAONLINE.ORG)

## GOVERNING BOARD

### Regular Meeting Notice

**DATE:** Wednesday - January 23, 2019

**TIME:** 3:30 pm

**PLACE:** Novato Fire Protection District Administration Office – Heritage Conference Room  
95 Rowland Way, Novato, CA 94945

Facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Assistant as soon as possible at (415) 878-2690.

### Page # Reference

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### AGENDA

#### CALL TO ORDER AND INTRODUCTIONS

\*Welcome to Joseph Valenti – Successor NFPD Finance Director

#### A. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Executive Board or the public requests that a separate action be taken on a specific item.

(3-14) 1) Minutes from December 12, 2018 Governing Board Regular Meeting

(15) 2) Report No. 76 on Strategic Plan Implementation

(16-19) 3) Recommendation of Measure A Special Parcel Tax  
FY17-18 Independent Compliance Audit

(20-30) 4) Recommendation of MERA Measure A Special Parcel Tax  
Fiscal Year 2017-18 Annual Report - NBS

(31) 5) Update on FY 17/18 Audit Additional Efforts and Costs

B. Executive Officer's Report (Cassingham)

- (32) 1) Report No. 50 on Next Gen System Project (Jeffries)  
\*Special Appreciation for Muir Beach Presentation –  
Governing Board Members Tyrell-Brown and Stevens
- (33) 2) Updated Report on Reinvestment of Remaining 2016 Bond Proceeds and  
New Guaranteed Investment Contract (GIC)
- 3) Other Information Items

C. Operations Reports (Klock)

- (34-35) 1) Update of Next Gen System Project Budget (Jeffries)
- (-) 2) Update on Motorola Contract Change Order #8 – Multi-Protocol Label Switching  
(MPLS) for the Microwave Network (Verbal Report)
- (36) 3) CEQA Process and Schedule Update – Next Gen Project
- (-) 4) Update on DPW Next Gen Project Staffing Report (Verbal Report)
- (37-39) 5) MERA System Operations Update – December (Simpson)
- 6) Other Information Items

D. Open Time for Items Not on Agenda (*limited to two minutes per speaker*)

*Anyone wishing to address the Governing Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Governing Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Governing Board members. The President may refer the matter to staff or further follow-up, or elect to have the matter placed on an agenda for a future meeting.*

E. Adjournment

**NEXT:** MERA Governing Board Regular Meeting:  
**Wednesday – February 27, 2019 – 3:30 p.m.**

**AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT**  
**[WWW.MERAONLINE.ORG](http://WWW.MERAONLINE.ORG)**

cc: BOS (for posting) MERA Staff General Counsel