

G.B. 12/12/18 Agenda Item B-3a

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District
95 Rowland Way, Novato, CA 94945
PHONE: (415) 878-2690 FAX: (415) 878-2660
WWW.MERAONLINE.ORG

2018 ANNUAL PROGRESS REPORT ON AUTHORITY OPERATIONS AND ACTIVITIES

In accordance with Section 8.4 of the Marin Emergency Radio Authority Joint Powers Agreement, this Annual Report summarizes for the member agencies significant Authority operations and activities undertaken in 2018.

Listed below are significant system operating and administrative activities and enhancements along with Strategic Plan/Next Gen System Implementation milestones, which have been completed or are underway.

Administration

- Facilitation/support for 24 meetings of the Finance Committee (5), Next Gen Project Oversight Committee (2), Citizens Oversight Committee (4), Executive Board (3), and Governing Board (10).
- Continued development of Comprehensive Long-Term Next Gen Project Budget Iterations, Ongoing Line Item Updates and Cash Flow Projections.
- Completion of all 21 Non-Member MERA System Users Letters of Agreement.
- Waiver of KWMR Community Radio Station Site Licenses and Enhancement of West County Emergency Communications Partnership.
- Acceptance of MERA Executive Officer Succession Plan.
- Completion of Fitch 2016 Bonds Review and Confirmation of AA- Rating.
- Completion of CalPERS Audit of RGS/LGS Relative to MERA Contracts and Filing of Annual Information requests from CalPERS/SSSA
- Completion of Guaranteed Investment Contract Bid Process and Negotiation of Successor Contract for Remaining 2016 Bond Proceeds.

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Operations

- Approval of Regional Planning Committee of Next Gen Project Coverage Redesign.
- Commencement of Next Gen Project CEQA Process and Subsequent Environmental Impact Report with acceptance of Summary Project Description, Notice of Preparation and Scheduling of Scoping Meeting and Initiation and Closure of Public Comment Period.
- Development of Special Studies and Investigations to Inform the Draft SEIR including Biological Surveys, Cultural Resource Studies, Radio Frequency Hazards Analyses and Aesthetic Resource Analyses.
- Completion of Informational Presentations/Consultations with Federated Indians of Graton Rancheria, City of Mill Valley, Tomales Design Review Board, Skyview Terrace Neighborhood, Marin County Office of Education, Muir Beach Community, National Park Service and Sonoma County.
- Approval of MERA Microwave Data System Access Policy and Procedures.
- Initiation of Existing Tower Sites Lease Negotiations with Presentation of Next Gen Project Overview, Proposed Site Development Impacts, Tentative Implementation Schedule, Tower Applications and Site Visits.
- Approval of Motorola Change Orders #5 (Mill Valley/Tiburon Equipment, M3 Core and PA Functionality), #6 (Sonoma Mountain Equipment and Site Readiness) and #9 (Equipment Spares).
- Continued monitoring of Martha Property for MERA Next Gen Project Tower Siting.
- Continued representation of MERA on Local and Regional Work Groups, Committees and Associations working on Bay Area Public Safety communications projects and funding for studies, equipment and training.