

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District
95 Rowland Way, Novato, CA 94945
PHONE: (415) 878-2690 FAX: (415) 878-2660
WWW.MERAONLINE.ORG

GOVERNING BOARD **Regular Meeting Notice**

DATE: Wednesday – December 12, 2018

TIME: 3:30pm

PLACE: Novato Fire Protection District Administration Office – Heritage Conference Room
95 Rowland Way – Novato, CA 94945
Facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the NFPD Administrative Assistant as soon as possible at (415) 878-2690.

Page # Reference

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AGENDA

CALL TO ORDER AND INTRODUCTIONS

A. **Closed Session**

Public Employee Performance: Executive Officer Evaluation
Pursuant to Government Code – Section 54947

B. **Consent Calendar**

All matters on the Consent Calendar are to be approved with one motion unless a member of the Governing Board or the public requests that separate action be taken on a specific item.

(-) 1) Minutes from November 28, 2018 Governing Board Regular Meeting
(to be distributed under separate cover)

(3-22) 2) Proposed CY2019 Agreement for Management and Administrative Services with Regional Government Services (RGS) for MERA Executive Officer and Proposed 2019 Executive Officer Work Plan

(23-25) 3) 2018 Annual Progress Report on Authority Operations and Activities

(26-67) 4) MERA 2018 Auditor Communication with Governing Board and FY17-18 Audited Financial Statements and Auditors' Report

(68) 5) Report No. 75 on Strategic Plan Implementation

C. Executive Officer's Report (Cassingham)

- (69) 1) Report No. 49 on Next Gen System Project (Jeffries)
- (-) 2) Report on Reinvestment of 2016 Bond Proceeds – New Guaranteed Investment Contract
(to be distributed under separate cover)
- 3) Other Information Items

D. Operations Reports (Klock)

- (70-71) 1) Update of Next Gen System Project Budget (Jeffries)
- (72-79) 2) Motorola Contract Change Order #7 – AES/DES Encryption, Radio Management,
WiFi, OTAP (Jeffries)
- (-) 3) Update on Motorola Contract Change Order #8 – Multi-Protocol Label Switching (MPLS)
for the Microwave Network **(Verbal Report)**
- (80-81) 4) Motorola Contract Change Order #10 – Radio Accessories and Portable Chargers (Jeffries)
- (82-83) 5) Motorola Contract Change Order #11 – Early Order Mobile Radios (Jeffries)
- (84) 6) Federal Engineering Contract Update - Review
- (85-87) 7) MERA System Operations Update – November (Simpson)
- 8) Other Information Items

E. Open Time for Items Not on Agenda (*limited to two minutes per speaker*)
Anyone wishing to address the Governing Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Governing Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Governing Board members. The President may refer the matter to staff for further follow up, or elect to have the matter placed on an agenda for a future meeting.

F. Adjournment

NOTE: NEXT MEETING OF MERA GOVERNING BOARD
Wednesday – January 23, 2019 – 3:30 p.m.

AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT
WWW.MERAONLINE.ORG

cc: BOS (for posting) MERA Staff General Counsel