

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District
95 Rowland Way, Novato, CA 94945
PHONE: (415) 878-2690 FAX: (415) 878-2660
WWW.MERAONLINE.ORG

Governing Board

Regular Meeting Notice

DATE: Wednesday – November 28, 2018

TIME: 3:30pm

PLACE: Novato Fire Protection District Administration Office – Heritage Conference Room
95 Rowland Way, Novato, CA 94945

Facilities and meetings comply with the Americans With Disabilities Act. If special accommodations are needed, please contact the NFPD Administrative Assistant as soon as possible at (415) 878-2690.

Page # Reference

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AGENDA

CALL TO ORDER AND INTRODUCTIONS

A. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Governing Board or the public requests that a separate action be taken on a specific item.

- (3-14) 1. Minutes from October 24, 2018 Governing Board Regular Meeting
- (15-19) 2. Proposed Revision to MERA Records Retention Schedule Re: Meeting Recordings
- (20) 3. Report on Proposed Six-Month Notice: Non-Member System User Fees

B. Executive Officer's Report (Cassingham)

- (21) 1. Report No. 48 on Next Gen System Project (Jeffries)
- 2. Other Information

C. Operations Reports (Klock)

- (22-29) 1. Motorola Contract Change Order #7 – AES/DES Encryption, Radio Management, WiFi, OTAP (Jeffries)
- (30-32) 2. Motorola Contract Change Order #8 – Multi-Protocol Label Switching (MPLS) for the Microwave Network – REVIEW AND DISCUSS
- (33-34) 3. Motorola Contract Change Order #10 – Radio Accessories and Mobile Portable Chargers (Jeffries)
- (35-36) 4. Motorola Contract Change Order #11 – Early Order Mobile Radios (Jeffries)
- (37-40) 5. Update of Next Gen System Project Budget (Jeffries)
- (41) 6. CEQA Process and Schedule Update – Next Gen Project
- (42-44) 7. MERA System Operations Update – October (Simpson)
- 8. Other Information Items

D. Open Time for Items Not on agenda (limited to two minutes per speaker)
Anyone wishing to address the Governing Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Governing Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Governing Board members. The President may refer the matter to staff for further follow up, or elect to have the matter placed on an agenda for a future meeting.

E. Adjournment

NEXT: MERA Governing Board Regular Meeting

Wednesday – December 12, 2018 – 3:30pm

AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT: WWW.MERAONLINE.ORG

cc: BOS (for posting)
MERA Staff
General Counsel