

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District
95 Rowland Way, Novato, CA 94945
PHONE: (415) 878-2690 FAX: (415) 878-2660

JOINT MEETING OF MERA STRATEGIC PLAN GOVERNANCE WORK GROUP, FINANCE COMMITTEE AND OUTREACH SUBCOMMITTEE

DATE: TUESDAY, September 20, 2011

TIME: 1 p.m. to 3 p.m.

PLACE: Novato Fire Protection District Administration Office, Heritage Conference Room
95 Rowland Way, Novato, CA 94945

District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Assistant as soon as possible at (415) 878-2644.

AGENDA

1. Introductions – Facilitator Tom Robinson, CBG Communications, Inc.
2. Updates from Governance Work Group, Finance Committee and Outreach Subcommittee on Strategic Plan Implementation (Rodericks, Gaffney and Kreins, respectively)
 - Proposal for a New Governance Structure for MERA –
Dated 8-19-2011 from Governance Work Group (**attached**)
 - Gen Watch 3 Enhanced Performance Management –
System Usage Tracking Software Information requested from DPW by
Governance Work Group (**attached**)
 - Marin RFP Review Panel Summary Dated November 4, 2010 and
700 MHZ, P25 Phase 2 Cost Comparison requested from DPW by
Finance Committee (**attached**)
 - Indie Politics Phase 2 Recommended Actions to Enhance MERA Strategic Plan –
Dated 07-14-11 from Outreach Subcommittee (**attached**)
3. Discussion of Work Product Coordination:
 - Prerequisites Which Must be Completed by One Group Before Another can
Move Forward
 - Timeline for Presentation of Reports to Executive Committee and
Board of Directors
 - MERA Strategic Plan Implementation Committees Spreadsheet –
Revised Draft 9-07-11 TR (**attached**)
4. Process for Strategic Plan Changes and Suggested Changes to the Plan

5. Future Communications between Governance Work Group, Finance Committee and Outreach Subcommittee
6. Other Information Items
7. Open Time for Items Not on Agenda (*limited to two minutes per speaker*)

Anyone wishing to address the Work Group, Committee and Subcommittee on matters not on the posted agenda may do so. Each speaker is limited to two minutes. As these items are not on the posted agenda, members of the Work Group, Committee and Subcommittee may respond briefly, but the general policy is to refer such items to staff for attention, or have the matter placed on a future agenda for a more comprehensive action or report and formal public discussion.

8. Adjournment

cc: Diane Patterson (for posting)
MERA Staff