

# MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District  
95 Rowland Way, Novato, CA 94945  
PHONE: (415) 878-2690 FAX: (415) 878-2660  
WWW.MERAONLINE.ORG

## Governing Board

### Regular Meeting Notice

**DATE:** Wednesday – September 27, 2017

**TIME:** 3:30pm

**PLACE:** Novato Fire Protection District Administration Office – Heritage Conference Room  
95 Rowland Way, Novato, CA 94945

Facilities and meetings comply with the Americans With Disabilities Act. If special accommodations are needed, please contact the NFPD Administrative Assistant as soon as possible at (415) 878-2690.

#### Page # Reference

(1-2) AGENDA

#### CALL TO ORDER AND INTRODUCTIONS

##### A. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Governing Board or the public requests that a separate action be taken on a specific item.

- (3-9) 1. Minutes from August 23, 2017 Governing Board Regular Meeting
- (10) 2. Report No. 58 on Strategic Plan Implementation
- (11) 3. Update on Measure A Parcel Tax Delinquent Utility Parcel Payments
- (12-15) 4. Proposed Use and Retention of Electronic Communications and Private Email Accounts Policy for MERA Business

##### B. Executive Officer's Report (Cassingham)

- (-) 1. Report No. 31 on Next Gen System Project (Jeffries)  
**(to be distributed under separate cover)**
- 2. Other Information

C. Operations Reports (Echols)

(16) 1. Report on No Cost Motorola Contract Change Orders

(17-22) 2. MERA System Operations Update (Chuck)

3. Other Information Items

D. Open Time for Items Not on agenda (limited to two minutes per speaker)

*Anyone wishing to address the Governing Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Governing Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Governing Board members. The President may refer the matter to staff for further follow up, or elect to have the matter placed on an agenda for a future meeting.*

E. Adjournment

**NEXT:** MERA Governing Board Regular Meeting

**Wednesday – October 25, 2017 – 3:30pm**

AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT: [WWW.MERAONLINE.ORG](http://WWW.MERAONLINE.ORG)

cc: BOS (for posting)  
MERA Staff  
General Counsel