

EXHIBIT "A"

Agenda Item C-4b

FY 16-17

SCOPE OF SERVICES

The County will provide 1.0 FTE Senior Communications Engineer for the services described below to MERA:

- A. Provide assistance to MERA regarding the Motorola trunked system.
- B. Review and assist MERA to complete required MERA system subscriber programming.
- C. Review and complete required MERA system network programming and data base administration.
- D. Provide technical assistance to MERA members regarding network maintenance, interference and installation issues.
- E. Review research and development regarding developing communications system technologies.
- F. Monitor State and Federal regulations and legislation regarding communications related issues and recommend alternatives to MERA.
- G. Seek and track communications system related grants available to all MERA agencies.
- H. Attend MERA meetings where engineering matters will be discussed.
- I. Provide regular statistical reports to the Executive Board and Governing Board.