

# MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District  
95 Rowland Way, Novato, CA 94945  
PHONE: (415) 878-2690 FAX: (415) 878-2660  
WWW.MERAONLINE.ORG

## Governing Board

### Regular Meeting Notice

**DATE:** Wednesday – May 10, 2017

**TIME:** 3:30pm

**PLACE:** Novato Fire Protection District Administration Office – Heritage Conference Room  
95 Rowland Way, Novato, CA 94945

Facilities and meetings comply with the Americans With Disabilities Act. If special accommodations are needed, please contact the NFPD Administrative Assistant as soon as possible at (415) 878-2690.

### Page # Reference

(1-3) AGENDA

### CALL TO ORDER AND INTRODUCTIONS

(4) A. Election of Officers for MERA Governing Board (President and Vice President)

B. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Governing Board or the public requests that a separate action be taken on a specific item.

(5-13) 1. Minutes from February 22, 2017 Governing Board Regular Meeting

(14-16) 2. Report No. 54 on Strategic Plan Implementation

(17-19) 3. Proposed Resolution Rescinding Resolution of Necessity – Tomales Site

(20-33) 4. Proposed MERA Local Debt Policy Resolution

(34-40) 5. Executive Officer Work Plan Committee (EOWP) Update on Succession Plan and Staff Support

(41) 6. Update on Non-Member MERA System User Letters of Agreement (LOAs)

(42) 7. Confirmation of Monthly Regular Governing Board Meeting Dates: FY17-18

C. Executive Officer's Report (Cassingham)

- (43-44) 1. Report No. 27 on Next Gen System Project (Jeffries)
- (45-47) 2. Report on Next Gen Portable Radio GPS Feature (Jeffries)
- (48-53) 3. Proposed FY17-18 Technical Services Agreement Between MERA and the County of Marin
- (54-60) 4. Proposed FY17-18 Communication Engineering Services Agreement Between MERA and the County of Marin
- 5. Other Information Items

D. PUBLIC HEARINGS

- (61-65) 1. Proposed FY17-18 MERA Operating Budget and Zero-Rate Fee Schedule for Non-Member System Users
- (66-68) 2. Proposed FY17-18 MERA New Project Financing Note and Revenue Bonds Budgets
- (69) 3. Proposed Resolution Adopting the FY17-18 Operating, New Project Financing Note and 2010 Revenue Bonds

E. Operations Reports (Echols)

- (70-71) 1. Proposed Change Order Policy – Motorola Contract
- ( - ) 2. Proposed Radio Communications System Contract Change Order – Fire Station Alerting (**verbal report**)
- (72-75) 3. Recommendations on Conventional Radio Channels and Related Costs
- (76-78) 4. Report on Next Generation System Implementation Agreement Budget
- ( - ) 5. Request from FBI for Big Rock Site Phone Line (**verbal report**)
- (79-81) 6. MERA System Operations Update (Chuck)
- 7. Other Information Items

- F. Open Time for Items Not on agenda (limited to two minutes per speaker)  
*Anyone wishing to address the Governing Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Governing Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Governing Board members. The President may refer the matter to staff for further follow up, or elect to have the matter placed on an agenda for a future meeting.*
- G. Adjournment

**NEXT:** MERA Governing Board Regular Meeting  
**Wednesday – June 28, 2017 – 3:30pm**

AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT: [WWW.MERAONLINE.ORG](http://WWW.MERAONLINE.ORG)

cc: BOS (for posting)  
MERA Staff  
General Counsel